

# RIVERHEAD CENTRAL SCHOOL DISTRICT

## Office of Pupil Personnel Services & special education

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January 19, 2010

Dear Parent:

Welcome to the Riverhead School District! This letter informs you of what is needed to register your child for kindergarten. If you have made other arrangements for your child's schooling, please call us with that information.

### Requirements to enter Kindergarten in September 2010:

1. Your child must be five years of age on or before December 1, 2010.
2. Please bring with you:
  - A. Original birth certificate (copies not accepted)
  - B. Proof of residency (deed, rental agreement, current rent receipt or current utility bill). It must have your street address (No PO Box allowed).
  - C. Photo ID of person registering child.
  - D. Proof of custody of child if you are not listed on the birth certificate.
3. The Student Registration Packet is enclosed. **Please bring it in completed, signed and notarized.**
4. Your child will need a physical examination. This exam must be completed between January 1, 2010 and September, 2010. S/he will not be able to begin school without this. Information on required immunizations will be provided to you at the time of registration.

Kindergarten registration is by appointment only, Monday-Friday, between 8:30 A.M. and 2:00 P.M. Your child does not need to be present for registration. Registration begins February 8th through March.

Kindergarten screenings will be scheduled by your home school between April and May. A screening can be scheduled only AFTER you have registered at the Pupil Personnel Office.

Please call the registration office between the hours of 8 am and 4 pm, as soon as possible, at 369-6706/6799 to schedule an appointment to register your child.

If you have a 4 year old at home, please ask about our Universal Pre-kindergarten Program.

**Please note we are located behind the Riverhead Middle School at 600 Harrison Avenue.** We look forward to seeing you on the day of your appointment.

Sincerely,

Elizabeth Chappell  
Director of Pupil Personnel Services