

MINUTES
BOARD OF EDUCATION
Regular Meeting – October 22, 2013
High School Cafeteria

NOT BOARD APPROVED

PRESENT: President, Mrs. Ann Cotten-DeGrasse; Vice President, Mr. Gregory M. Meyer; Mr. Thomas Carson; Mr. Christopher Dorr; Mrs. Susan Koukounas; and, Mrs. Amelia Lantz.

LATE: Mrs. Kimberly Ligon.

ALSO PRESENT: Ms. Nancy Carney, Mr. David Wicks, and Mr. Sam M. Schneider.

Board President, Mrs. Ann Cotten-DeGrasse, called the meeting to order at 6:00 p.m.

Call to Order

A motion was made by Mr. Carson, seconded by Mrs. Koukounas, to recess to executive session for discussion involving collective negotiations pursuant to Article 14 of the Civil Service Law.

Recess to
Executive Session

Yes 6 No 0
Motion Carried.

The Board of Education recessed to executive session at 6:00 p.m.

Mrs. Ligon arrived at 6:03 p.m.

A motion was made by Mrs. Lantz, seconded by Mr. Meyer, to return to open session.

Return to
Open Session

Yes 7 No 0
Motion Carried.

The Board of Education returned to open session at 7:01 p.m.

A brief recess followed.

The meeting resumed at 7:08 p.m. with the pledge of allegiance to the flag.

Pledge of Allegiance

There were about 40 other people in attendance.

ALSO PRESENT: Mrs. Barbara O’Kula.

A motion was made by Mr. Carson, seconded by Mrs. Ligon, to adopt the published agenda.

Adoption of
Published Agenda
-Approved

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Yes 7 No 0
Motion Carried.

There were no comments from the community related to Agenda topics only.

Community Comments

A motion was made by Mr. Carson, seconded by Mrs. Lantz, to approve the Consent Agenda as follows:

CONSENT AGENDA
-Approved

CONSENT AGENDA

Approval of Minutes

Regular Meeting – September 24, 2013

Financial

Month of August 2013

<u>Fund</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	46471-46644	\$2,866,930.98
Capital Fund	2490-2513	\$ 2,367,824.16
Federal Funds	10531-10537	\$ 85,438.00
Extraclassroom	5779-5780	\$ 1,458.80
Cafeteria	9880 only	\$ 817.00
Scholarship	None	

Committee on Special Education

RESOLVED, that the Board of Education of the Riverhead Central School District accepts the following recommendations of the Committee on Special Education regarding children with disabilities and whose Individualized Education Plans need to be implemented:

<u>C.S.E. MEETING</u>	<u>STUDENT NUMBERS</u>
09/19/13	217697, 218465, 219731, 218343, 218543
09/24/13	226267, 226637, 223297, 222159, 226260, 226260, 222308, 226220
09/26/13	216516
09/30/13	226447, 221128, 217555, 225590, 225042, 217715

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10/02/13	217153, 223092, 214081, 216583, 216243, 211880
10/15/13	214017

<u>C.P.S.E. MEETING</u>	<u>STUDENT NUMBERS</u>
09/10/13	227276, 228247, 227141, 229114, 227317, 227332, 228009
09/26/13	228069
10/09/13	227335

Budget Transfer

RESOLVED, that the Board of Education of the Riverhead Central School District approves the following budget transfer in the 2013-2014 budget:

<u>To Code:</u>	<u>From Code:</u>	<u>Amount</u>
2825-134-99-1000	2250-130-99-1000	\$48,832.00

Personnel

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Professional Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Civil Service Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

Yes 7 No 0
Motion Carried.

NOT BOARD APPROVED

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A motion was made by Mr. Meyer, seconded by Mr. Carson, to approve the following resolution:

Approval of School
Tax Levies and
Appropriations from
Reserve Fund Monies
-Approved

WHEREAS, the Riverhead Central School District has determined that amount of State aid and other estimated local revenues to be applied toward the 2013-2014 budget; and

WHEREAS, the voters approved a contract for library services between the Riverhead Central School District and the Riverhead Free Library; and

WHEREAS, the voters approved a contract for library services between the Riverhead Central School District and the Baiting Hollow Free Library; and

WHEREAS, the District has applied the New York State Office of Real Property Tax Services Equalization Rates to the final assessed value of taxable land of the District's boundaries within the Townships of Brookhaven, Riverhead, and Southampton to determine the apportionment; now therefore, be it

RESOLVED, that the Board of Education of the Riverhead Central School District hereby sets the total tax levies for contract services with the Riverhead Free Library, for contract services with the Baiting Hollow Free Library, and the Riverhead Central School District as follows:

	School Tax Levy	Riverhead Free Library	Baiting Hollow Free Library
Brookhaven	\$1,617,590	\$58,052	\$208
Riverhead	\$74,112,707	\$2,659,757	\$9,540
Southampton	\$15,937,704	\$571,972	\$2,052
Total Levy	\$91,668,001	\$3,289,782	\$11,800

AND BE IT FURTHER RESOLVED, that because the STAR program will pay portions of the School Tax Levy that normally would be borne by the property tax in the 2013-2014 school year, the School Tax Levy shall be further offset by the actual amount received to STAR; and

NOT BOARD APPROVED

BE IT FURTHER RESOLVED, that under the provisions of General Municipal Law Sections 6-J, 6-M, and 6-R, the Board of Education of the Riverhead Central School District hereby appropriates from the following reserve funds monies to be used as revenue in the 2013-2014 school year, as presented to the voters in May 2013:

Unemployment Insurance Reserve	\$100,000
Retirement Contribution Reserve	\$100,000
Workers Compensation Reserve	\$202,200
Total	\$402,200

Yes 7 No 0
Motion Carried.

A motion was made by Mr. Dorr, seconded by Mr. Meyer, to approve the following resolution:

Approval of
Out of State
Field Trip
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District amends the approval of the field trip request of the Varsity Boys' & Girls' Cross Country Teams (approximately 10 students) to attend the Brown University Invitational in Providence, Rhode Island (previously approved on September 24, 2013) to reflect the date of October 19, 2013, at a cost to the District not to exceed \$1,000.

Yes 7 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mr. Dorr, to approve the following resolution:

Approval of
Change Order
-Approved

RESOLVED, that the Board of Education hereby approves the following change order under the Phillips Electrical Work Scope:

SED No.	58-06-02-04-0-001-015
Contract For	Phillips ES-Alterations/Sitework
Contractor	JP Daly & Sons, Deer Park, NY
Original Contract Price	\$373,490.00

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Current Contract Price, including all prior approved change orders	\$383,062.07
Change Order #4 – General Contractor to give District a credit for remaining value of door answering system and installation per door at four (4) locations. District to go with separate contract for Mobotix door answering system.	\$ (\$6,000.00) deduct
Change Order #5 – General Contractor to provide additional electrical demolition, modifications & additional electrical work to include wire mold raceways and front entry door camera, replace existing circuit to overhang canopy lights, exhaust fan power wiring extensions at three (3) locations. Relocation of smoke heads for one room, power to new UV in new ESL room and removal of old boiler shutdown switch & conduit. Part of this cost is covered by the allowance #1 and remainder by this change order.	\$ \$2,066.95
Total Revised Contract Price	\$379,129.02

AND BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to sign any necessary documents.

Yes 7 No 0
Motion Carried.

A motion was made by Mr. Meyer, seconded by Mr. Carson, to approve the following resolution:

Approval of
Change Order
-Approved

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RESOLVED, that the Board of Education hereby approves the following change order under the High School General Construction Work Scope:

SED No.	58-06-02-04-0-012-021
Contract For	High School ES-Alterations/Sitework
Contractor	Capobianco Inc., Patchogue, NY
Original Contract Price	\$22,068,200.00
Current Contract Price, including all prior approved change orders	\$22,100,773.73
Change Order #3 – General Contractor to modify VCT to linoleum flooring at the Library two (2) new computer rooms to match other flooring.	\$ 10,704.00
Change Order #4 – General Contractor's contract to be modified to alter Punch List and Close-Out document retention to 0%, with a 5% remaining on the overall project retention schedule, which equates to approximately \$1,051,000 retainage subject to final contract satisfaction.	\$ 0.00
Change Order #5 – Add Alternate GC 12 (Kitchen Ceiling Replacement)	\$ 0.00
Total Revised Contract Price	\$22,111,477.73

Yes 7 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mrs. Ligon, to approve the following resolution:

Approval of Allowance
-Approved

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RESOLVED, that the Board of Education hereby approves the following allowance under the Phillips Electrical Contractor Work Scope:

SED No: 58-06-02-04-0-001-015
Contract for: Electrical Construction at Phillips Avenue ES – Additions & Alterations
Contractor: JP Daly & Sons, Deer Park, NY

Allowance #1 – General Contractor to provide additional electrical demolition, modifications & additional electrical work to include wire mold raceways and front entry door camera, replace existing circuit to overhang canopy lights, exhaust fan power wiring extensions at three (3) locations. Relocation of smoke heads for one room, power to new UV in new ESL room and removal of old boiler shutdown switch & conduit. Part of this cost is covered by this allowance and remainder by the change order #5.

General Allowance original amount: \$3,000.00
Total amount of Allowance #1: \$3,000.00
Current Unallocated Allowance: \$ 0.00

AND BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to sign any necessary documents.

Yes 7 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mrs. Lantz, to approve the following resolution:

RESOLVED, that the Board of Education of the Riverhead Central School District hereby adopts the 2014-2015 Budget Development Calendar (SEE ATTACHED).

Yes 7 No 0
Motion Carried.

A motion was made by Mr. Dorr, seconded by Mr. Carson, to approve the following resolution:

Adoption of
2014-2015 Budget
Calendar
-Approved

Appointment of
Dignity for All Act
Coordinator
-Approved

NOT BOARD APPROVED

RESOLVED, that the Board of Education of the Riverhead Central School District hereby appoints the following individual as Dignity for All Act Coordinator for the Riverhead High School for the 2013-2014 school year:

Dignity for All Act Coordinator for the Riverhead High School

Eileen Manitta

Yes 7 No 0
Motion Carried.

A motion was made by Mr. Dorr, seconded by Mrs. Ligon, to approve the following resolutions:

Donations
-Approved

1.) RESOLVED, that the Board of Education of the Riverhead Central School District accepts the contribution from Big Lots, Inc. in the amount of \$1,500.00 for Riverhead High School; and

BE IT FURTHER RESOLVED that the Board of Education of the Riverhead Central School District hereby authorizes a budgetary increase to the budget line of 2110-501-01-1000 in the amount of \$1,500.00.

2.) RESOLVED, that the Board of Education of the Riverhead Central School District accepts the contribution from BJ's Wholesale Club in the amount of \$500.00 for Phillips Avenue School; and

BE IT FURTHER RESOLVED, that the Board of Education of the Riverhead Central School District hereby authorizes a budgetary increase to the budget line of 2110-501-05-1000 in the amount of \$500.00.

3.) RESOLVED, that the Board of Education of the Riverhead Central School District accepts the contribution from Shoparoo in the amount of \$24.49 for Phillips Avenue School; and

BE IT FURTHER RESOLVED, that the Board of Education of the Riverhead Central School District hereby authorizes a budgetary increase to the budget line of 2110-501-05-1000 in the amount of \$24.49.

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Yes 7 No 0
Motion Carried.

Ms. Carney stated that tonight starts a series of presentations on the implementation of the state's new common core standards. The first presentation will be given on K-2 ELA and Math Common Core. It is an overview of expectations as a lot of change is going on simultaneously and school districts are feeling a lot of stress about educating everyone on all the components. New York State proposed to implement the APPR plan (Annual Professional Performance Review) along with new high stakes testing before common core was even implemented. The common core itself is something that is worthwhile to look at as good pedagogy; however, our stress and anxiety comes from the state. High-stakes testing and students' test scores are being tied to teacher evaluations to something that has not yet been implemented. All communications going to the SED is starting to have an effect and they are looking to change some of those things.

Opportunity for
Superintendent

Mr. David Enos, Principal at Riley Avenue Elementary School and Mr. Thomas Payton, Principal at Roanoke Avenue Elementary School, proceeded to give a joint presentation on K-2 Common Core Standards in ELA and Math. The new standards state clearly what skills students are expected to learn at every educational stage. The unifying goal of common core standards is to ensure that every student in New York graduates high school and is college and career ready. They described the instructional 'shifts' needed in both ELA and Math as well as the domains in K-2 ELA and modules (3-8).

-Presentation:
ELA and Math
Common Core K-2

New York State Education Department Commissioner John King will be coming to the first District (which is us) in early November. Every District will be allowed a certain number of people to invite. When the information is available, notification will be sent out.

You can find a major source of information on common core by visiting:

- engageny.org
- <https://www.teachingchannel.org/videos/common-core-state-standards-elementary-school>

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The Power Point presentation will be posted on the District's website.

The Superintendent made the following announcements:

-District News

- October is *National Dental Hygiene Month* when children in the elementary schools will have the opportunity to participate in an oral health program being offered by the Stony Brook University School of Dental Medicine. Free dental exams will begin in November and the "Dental Van" services will be administered in December.
- Spirit Week culminated with the Homecoming Parade and Football Game on October 19. The Riverhead Blue Waves beat Walt Whitman High School 28-0 and defeated Smithtown West on October 12 with a final score of 21-0. The Varsity Football Team is now 5-1.
- It's been a great week with the Girls' Track Team making first place and the Girls' Volleyball Team earning a spot in the playoffs.
- On October 10th, the Pulaski Street School revealed the winners of the ninth Annual Garfield M. Langhorn Essay Contest. Congratulations to the winners in a field of 289 entries.
- A ribbon-cutting celebration for Project Fit was conducted in the Pulaski Street School gymnasium on October 10th. Riverhead is the first school in the State of New York to win a grant for this fitness program being integrated in the K-6 physical education curriculum; and, is a partnership between Project Fit America, the Peconic Bay Medical Center, and the Suffolk County Lions Club Diabetes Education Foundation.
- The East End Transition Fair for students with developmental disabilities will be held on October 23rd in the High School Cafeteria from 6:30-8:00 p.m.
- The Riverhead Faculty and Community Theatre will present *Nonsense* at the Vail Levitt Music Hall in downtown Riverhead on November 15, 16, 22 and 23 at 8:00 p.m. and on November 17 and 24. Everyone is urged to attend for a good cause in raising money for our students.
- A reminder that on November 14, the Riverhead Central Faculty Association, along with administrators, will be taking the court against the world famous Harlem Wizards Basketball Team in the Riverhead High School gymnasium. Proceeds from the fundraiser will benefit their Scholarship Fund.

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Mrs. Cotten-DeGrasse complimented the number of parents here tonight to learn more about the common core standards. We all have an idea about common core and APPR; however, the APPR is entirely different than common core and standardized testing. The Common Core is an adaptation of what everybody should know by the time they get out of high school while the APPR is the New York State requirement. We select different rubrics and are trying the Charlotte Danielson Model but that doesn't mean everything Charlotte Danielson put in it is workable...we will have to find/weed out what is. She further stated that if we all "stay the course", we will come out with something positive in the long run.

Opportunity for
Board Members

Mr. Gary Karlson, Vice President of the R.C.F.A., expressed appreciation to the Board of Education and administration for their deliberate pace in moving forward with the implementation of the new common core standards...as stressful as it is. He also talked about Back To School Night and how teachers value and learn from what parents do and the experiences you give your children and the reading you share.

Opportunity for
R.C.F.A.

Comments made by the community include:

Community Comments

•Where does the District stand on release of children's data (i.e, discipline status, disability status, etc.) in this "cloud" that maintains the information? (Ms. Carney stated that the state has control. We currently store all our data in RIC (Regional Information Center) at BOCES. The state is looking at sending and storing all sensitive personal information and student education data to inBloom which would be accessible for parents and which they claim to be very secure. Data dashboards will compile and store data in the District whether it be the cloud RIC or to the state's inBloom. New York State is one of the first states looking to store all this data in one place.)

•Concern about security in some of our schools that are used as designated polling sites on election day when schools are closed. (Ms. Carney stated that a letter had been sent to the County Board of Elections asking them not to use our schools based on security reasons. It is a very good point and we will continue to make that point but we are told that things will remain as they are.)

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•How do we know that sensitive personal information in the use of electronic dashboards that display student data won't end up in the wrong hands? (Per Ms. Carney: The District has a choice to utilize one of three vendor dashboards that have been selected by the state. We are just learning about data dashboards and their requirements and are not sure at this time what our obligations will be when the federal Race To The Top money has run out. We are waiting to get more information.)

A motion was made by Mr. Dorr, seconded by Mrs. Lantz, to adjourn the meeting.

Adjournment

Yes 7 No 0
Motion Carried.

The meeting adjourned at 8:37 p.m.

Respectfully submitted,



Barbara O'Kula
District Clerk

NOT BOARD APPROVED

Personnel

1. Professional Personnel:

<u>Name:</u>	<u>Title:</u>	<u>Date:</u>
<u>Salary Advancements:</u>		
Kimberly Benkert	Elementary Teacher	9/1/13
Farrah Padro	Special Education Teacher	9/1/13
<u>Appointments:</u>		
<u>611 Grant:</u>		
Tara Spinella	SAT/Special Education Coordinator	9/1/13-6/30/14
<u>High School Advisor:</u>		
Sonja Haasper	Class of 2017 Co-Advisor	2013-2014 school year
<u>Extensions of Leave Replacements:</u>		
Kristin Lievre	Reading Teacher - Phillips (Replacing Courtney Kenneally)	From: 9/3/13-10/11/13 To: 9/3/13-11/1/13
Kristen Algerie	ESL Teacher - Pulaski (Replacing Marisa DeSerio)	From: 10/10/13-3/14/14 To: 10/10/13-3/7/14
<u>Substitute Teachers:</u>		
John Bahrenburg	Substitute Teacher	10/23/13-6/30/14
Deborah Doherty	Substitute Teacher	10/23/13-6/30/14
Sarah Gilbert	Substitute Teacher	10/23/13-6/30/14
<u>Adjustment to Leave of Absence Dates:</u>		
Marisa DeSerio	ESL Teacher	From: 11/25/13-3/14/14 To: 11/25/13-3/7/14
<u>Resignation:</u>		
Mary Scarpinito	Substitute Teacher	10/1/13

2. Civil Service Personnel:

Appointments:

Clerk Typist, Spanish Speaking:

Marzena Trawinski Clerk Typist, Spanish Speaking 10/23/13

Change in Status:

Vedat Kaypak From: Part-Time Custodial Worker I 10/23/13
To: Custodial Worker I (Replacing Jose Vega)

Barbara Drexel From: Substitute School Monitor 10/23/13
To: Part-Time School Monitor

Change in Hours:

Kathy Knight School Bus Driver 10/15/13

Substitute School Teacher Aides:

Alexandra Urban Substitute School Teacher Aide 10/23/13-6/30/14

Diana Graziano

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2. Civil Service Personnel:

Name:

Title:

Date:

Appointments:

Substitute Cafeteria Drivers:

David Mack	Substitute Cafeteria Driver	2013-2014 school year
Camal Ouyahia	Substitute Cafeteria Driver	2013-2014 school year

Substitute Food Service Workers:

Robert Aginsky	Bruce Gutschow	2013-2014 school year
Willie Austin	Tiffany Hopkins	Camal Ouyahia
Tonya Burriss	Susan Harrison	Thomasina Rowland
Barry Carr	Jermayne Hopkins	Lauren Rowan
Lucia Dayton	Charlene Johnson	Alice Scorzelli
Kristina Delaney	Latisha Johnson	Tyrone Scott
Michelle Diming	Wendy Mildner	Uniesha Scott
Thomas Doherty II	Pamela Moore	Karen E. Turbush
Richard Gallo	Sandra Murray	Antonia Turner
		Laurie Wulforst

Substitute Guards:

Andrew Blackmore	Substitute Guard	2013-2014 school year
Karl Ott	Substitute Guard	2013-2014 school year

Unpaid Leave of Absence:

Donna Johnson	School Bus Driver	10/10/13-10/11/13
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Riverhead Central School District 2014-2015 Budget Development Calendar

NOT BOARD APPROVED

- 1/14/14 – Tuesday Board Meeting – Tentative Budget Goals adopted by Board of Education
- 1/21/14 – Tuesday Special Board Meeting – Personnel Discussion (Executive Session only)
5:30 pm at District Office
- 2/11/14 – Tuesday Board Meeting – Budget Presentation on:
General Support, Benefits, Debt Service
- 2/25/14 – Tuesday Board Meeting – Budget Presentation on:
Regular Day School Budget, Transportation, Facilities
- 2/28/14 – Friday Submission of Tax Levy Limit Calculations to State authorities
- 3/11/14 – Tuesday Board Meeting – Budget Presentation on:
Special Education, PPS, Guidance, other Instructional items
- 3/25/14 – Tuesday Board Meeting – Budget Presentation on:
Revenue, Tax Levy
Last opportunity for Board to authorize additional ballot propositions
- 4/3/14 – Thursday First publication of legal notices of Budget Vote and Board election
- 4/8/14 – Tuesday Board Meeting – Budget Presentation on:
Total Tentative Budget
- 4/21/14 – Monday Deadline for submission of Board nominating petitions by
5:00 pm to District Clerk at District Office
- 4/22/14 – Tuesday Board Meeting –
Adoption of Proposed Budget and Property Tax Report Card
- 5/2/14 – Thursday Proposed Budget data on file at each district building and public libraries
Budget Brochure mailed to all residents
Polling Place Information Card mailed to all residents
- 5/13/14 – Tuesday Board Meeting –
Public Hearing on Proposed Budget
Six-day notice mailed to all residents
Deadline to receive absentee ballot applications
- 5/20/14 – Tuesday **Budget Vote – 6:00 am – 9:00 pm at four local polling locations**