

MINUTES
BOARD OF EDUCATION
Regular Meeting – November 12, 2013
High School Auditorium

NOT BOARD APPROVED

PRESENT: President, Mrs. Ann Cotten-DeGrasse; Vice President, Mr. Gregory M. Meyer; Mr. Thomas Carson; Mr. Christopher Dorr; Mrs. Susan Koukounas; Mrs. Amelia Lantz; and, Mrs. Kimberly Ligon.

ALSO PRESENT: Ms. Nancy Carney, Mr. David Wicks, and Mr. Sam M. Schneider.

Board President, Mrs. Cotten-DeGrasse, called the meeting to order at 6:05 p.m.

Call to Order

A motion was made by Mr. Meyer, seconded by Mrs. Lantz, to recess to Executive Session for discussion involving the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

Recess to
Executive Session

Yes 7 No 0
Motion Carried.

The Board of Education recessed to executive session at 6:05 p.m.

A motion was made by Mr. Dorr, seconded by Mr. Meyer, to return to open session.

Return to
Open Session

Yes 7 No 0
Motion Carried.

The Board of Education returned to open session at 7:06 p.m.

A brief recess followed.

The meeting resumed at 7:10 p.m. with the pledge of allegiance to the flag.

Pledge of Allegiance

There were about 25 other people in attendance.

ALSO PRESENT: Mrs. Barbara O’Kula.

A motion was made by Mr. Carson, seconded by Mrs. Ligon, to adopt the published agenda.

Adoption of
Published Agenda
-Approved

Yes 7 No 0
Motion Carried.

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Awaiting the arrival of Jill Sanders for presentation of the External Auditor's Report, the meeting moved on to Opportunity for Members of the Community.

Community comments heard related to Agenda topics only include: Community Comments

- Please provide some detail on the Corrective Management Plan. (Mr. Schneider stated that there were four comments on the audit report, two of which the District has already taken care of. There was some concern about the status of extraclassroom activity funds that has been taken care of and an issue on cash receipts has been addressed and is considered closed by the District. The auditors have acknowledged the corrective actions taken by the District and, overall, are quite satisfied with the job we are doing.)
- How many acres are involved in the sale of development rights regarding Tuthills Lane and at what price per acre? (Per Mr. Schneider: Approximtely 23 acres @ \$53,000 per acre.)
- What is the Local Assistance Plan? (Per Ms. Carney: Based on test scores, there are three schools that require such a plan (Phillips, Roanoke and Pulaski). It is a local plan we put into place to let people know what we are doing and how we are working on student achievement in those schools.)

A motion was made by Mr. Dorr, seconded by Mr. Carson, to approve the Consent Agenda as follows:

CONSENT AGENDA
-Approved

CONSENT AGENDA

Approval of Minutes

Regular Meeting – October 8, 2013
Regular Meeting – October 22, 2013

Financial

Month of September 2013

<u>Fund</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	46645-46843	\$2,004,077.69
Capital Fund	2514-2535	1,774,032.40
Federal Funds	10538-10551	69,757.02
Cafeteria	9881-9887	8,984.80
Extraclassroom	5781-5782	207.94
Scholarship	None	

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Budget Transfer

RESOLVED, that the Board of Education of the Riverhead Central School District approves the following budget transfer in the 2013-2014 budget:

<u>To Code:</u>	<u>From Code:</u>	<u>Amount</u>
2070-421-00-1000	2250-471-08-1000	\$73,250.00

Committee on Special Education

RESOLVED, that the Board of Education of the Riverhead Central School District accepts the following recommendations of the Committee on Special Education regarding children with disabilities and whose Individualized Education Plans need to be implemented:

<u>C.S.E. MEETING</u>	<u>STUDENT NUMBERS</u>
09/16/13	225577, 225603, 224644
09/17/13	212229, 213497, 214223, 217725, 211693, 215776, 213427, 213136
09/23/13	223261, 225602, 225384, 224538, 225227
09/24/13	213874, 216231, 216232, 216127, 213568, 214402, 216758, 217149, 211873, 214376
09/30/13	213830, 217715
10/05/13	221145
10/10/13	215770, 214353, 216745, 216033, 212893, 216681, 215609, 214713
10/15/13	220211, 226637, 223020, 223297, 222159, 223097, 223412, 220001
10/16/13	218688, 218042, 219253, 217697, 219018, 218300, 218691
10/17/13	222232, 225383, 226083, 226522
10/24/13	217098
10/30/13	216170
<u>PAROCHIAL</u>	
09/23/13	219616, 999990437, 999990435

Personnel

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Professional Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

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(AS PER THE ATTACHED SHEETS)

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Civil Service Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

Yes 7 No 0
Motion Carried.

A motion was made by Mrs. Lantz, seconded by Mr. Carson, to approve the following resolution:

Annual Membership
Dues
-NYSSBA
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District authorizes a calendar year 2014 membership in the New York State School Boards Association; and, authorizes payment to the New York State School Boards Association in the amount of \$11,047 for said membership.

Yes 7 No 0
Motion Carried.

A motion was made by Mr. Meyer, seconded by Mr. Carson, to approve the following resolution:

Approval of Tuthill Lane
Development Rights
-Approved

WHEREAS, the Riverhead Central School District previously entered into a contract with the County of Suffolk for the sale of the development rights regarding a part of District owned property located on Tuthill Lane, specifically designated as Suffolk County Tax Map No. p/o 0600-046.00-03.00-005.000,

WHEREAS, in furtherance of the District's sale of the development rights to the County of Suffolk, it is now necessary to execute documents including, but not limited to, a Payment Voucher,

NOW, THEREFORE, BE IT RESOLVED, that the President of the Board of Education is hereby authorized to execute any and all documents necessary to facilitate and finalize the District's sale of development rights to part of the District owned property located on Tuthill Lane, specifically designated as Suffolk County Map No. p/o 0600-046.00-03.00-005.000 to the County of Suffolk, more specifically outlined in the attached final survey by John T. Metzger, dated October 1, 2013, and revised on October 17, 2013.

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Yes 7 No 0
Motion Carried.

A motion was made by Mr. Dorr, seconded by Mrs. Ligon, to approve the following resolution:

RESOLVED, that the Board of Education of the Riverhead Central School District approves the New York State mandated Local Assistance Plan for implementation at the Roanoke Avenue Elementary School, the Phillips Avenue Elementary School, and the Pulaski Street School for the 2013-2014 school year.

Approval of Local Assistance Plan for the 2013-2014 School Year
-Approved

Yes 7 No 0
Motion Carried.

A motion was made by Mrs. Ligon, seconded by Mr. Carson, to approve the following resolution:

RESOLVED, that the Board of Education of the Riverhead Central School District approves the field trip request of the NJROTC (approximately 55 cadets) to participate in Drill Meet Competition on Saturday, November 23, 2013 in Bethel, Connecticut, at a total cost to the District not to exceed \$1,950.

Out of State Field Trip
-Approved

Yes 7 No 0
Motion Carried.

A motion was made by Mr. Meyer, seconded by Mrs. Ligon, to approve the following resolution:

RESOLVED, that the Board of Education of the Riverhead Central School District approves the participation of the Riverhead Varsity Cheerleading Team (approximately 16 students) in the 2014 NHSCC (National High School Cheerleading Championship) and UCA Game Day Nationals in Orlando, Florida on February 6-10, 2014 at a cost to the District not to exceed \$750 for busing and substitute coverage.

Out of State Field Trip
-Approved

Yes 7 No 0
Motion Carried.

A motion was made by Mr. Dorr, seconded by Mrs. Ligon, to approve the following resolutions:

Acceptance of Donations
-Approved

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1.) RESOLVED, that the Board of Education of the Riverhead Central School District accepts the donation from Target in the amount of \$80.00 for Phillips Avenue School; and

BE IT FURTHER RESOLVED, that the Board of Education of the Riverhead Central School District hereby authorizes a budgetary increase to the budget line of 2110-501-05-1000 in the amount of \$80.00.

2.) RESOLVED, that the Board of Education of the Riverhead Central School District accepts the donation from Ahold Financial Services in the amount of \$159.67 for Phillips Avenue School; and

BE IT FURTHER RESOLVED, that the Board of Education of the Riverhead Central School District hereby authorizes a budgetary increase to the budget line of 2110-501-05-1000 in the amount of \$159.67.

3.) RESOLVED, that the Board of Education of the Riverhead Central School District accepts the donation from Target in the amount of \$37.00 for Riley Avenue School; and

BE IT FURTHER RESOLVED, that the Board of Education of the Riverhead Central School District hereby authorizes a budgetary increase to the budget line of 2110-501-06-1000 in the amount of \$37.00.

4.) RESOLVED, that the Board of Education of the Riverhead Central School District accepts the contribution from Michaels Stores to Riley Avenue in the amount of \$1,268.74 which represents a refund to the Artworks fundraiser at Riley Avenue School; and

BE IT FURTHER RESOLVED, that the Board of Education of the Riverhead Central School District hereby authorizes a budgetary increase to the budget line of 2110-501-06-1000 in the amount of \$1,268.74.

5.) RESOLVED, that the Board of Education of the Riverhead Central School District accepts the contribution from Walmart to Aquebogue School in the amount of \$1,000.00 in the form of twenty (20) \$50 gift cards.

6.) RESOLVED, that the Board of Education of the Riverhead Central School District accepts the contribution from Flying Point Foundation to Aquebogue School of a sensory table.

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Yes 7 No 0
Motion Carried.

Ms. Carney acknowledged the Board of Education for the many hours they put in and their commitment to a position that is unpaid. Their unwavering dedication and support of our programs that keeps students at the center of all their decisions is most appreciated. Representatives of the different bargaining units expressed their gratitude for the Board's ongoing support and dedication.

Opportunity for
Superintendent
-School Board
Recognition Week
Oct. 28-Nov. 1

Mr. Phil Kent, Principal at the Aquebogue Elementary School, and Ms. Vanessa Williams, Literacy Coach, gave a presentation of the 3rd grade ELA and Math New York State Common Core State Standards and the implementation of the curriculum throughout the District. The presentation identified the six shifts in ELA/Literacy where reading skills are scaffolded and aligned across the grade levels and expectations grow from year to year. The shifts are:

-Presentation on
Common Core
Curriculum; 3rd Grade

- ▶ balance literacy and informational text
- ▶ build knowledge in the disciplines
- ▶ staircase of text complexity
- ▶ text-based answers
- ▶ write from sources
- ▶ build academic vocabulary

Mr. Kent addressed the six shifts in Math:

- ▶ focus
- ▶ coherence
- ▶ fluency
- ▶ deep understanding
- ▶ application
- ▶ dual intensity

Four critical shifts focus on learning and explaining what it means to multiply or divide numbers; a deeper thinking in the concept of Math area; understanding fractions as numbers; and, measuring weights and volumes and solving word problems involving these measurements. Resources being utilized include Engageny.org, EnVision Math, and Teachers' College at Columbia University.

A motion was made by Mr. Meyer, seconded by Mr. Carson, to table the following resolutions:

Motion to Table
Resolutions

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NOT BOARD APPROVED

RESOLVED, that based on the recommendations of the Audit Committee of the Board of Education, the Board of Education of the Riverhead Central School District hereby accepts the annual financial statements and independent auditor's reports (General, Extraclassroom and Federal Funds) for the fiscal year ending June 30, 2013 as performed and prepared by Cullen & Danowski, LLP, Certified Public Accountants, for submittal to the New York State Education Department.

-Approved to Table

RESOLVED, that the Board of Education of the Riverhead Central School District hereby accepts and approves the Corrective Management Plan prepared in response to the External Audit's Audit Management letter for the annual period ending June 30, 2013; and, authorizes the Superintendent to file the Corrective Management Plan with the appropriate New York State authorities according to law.

Yes 7 No 0
Motion To Table Carried.

Ms. Carney made the following announcements:

-*District News*

- The public forum with New York State Department of Education Commissioner John King will now take place at the Eastport-South Manor High School auditorium on Tuesday, November 26 at 6:00 p.m. It will be open to the public on a first-come, first-serve basis, and there will be limited specific seats per school district. The venue has changed due to limited seating in the District's High School auditorium. The forum will answer questions and provide information on the state's Common Core curriculum and assessments.
- The Mini College Fair took place at the High School on October 30. One-hundred thirty colleges and universities were represented and over 200 seniors participated.
- On November 7, Guidance Counselor, Judy Arnone, met with parents/guardians about "Positive Choices" which is a program for 9th graders to help them achieve a successful transition into high school.
- On November 5, staff and teachers were recognized during Superintendent's Conference Day. Teachers and staff were honored for 25 and 30 years of service. In addition, five mechanics from the Transportation Department were chosen "Staff of the Year" for 2013. Recognized were: Kevin Davis, Kurt Maas, Alan Castellana, Thomas Doherty, and Joseph Hartmann. Elementary and Secondary Teachers of the Year for 2013 were: Jeanne Stearns, Jill Kent, and Kellyann Parlato. Congratulations to all!

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- Carolyn Carrera has been named a National Finalist in the Wendy's Heisman Award Competition. The twelve national finalists (six girls and six boys) will be featured on ESPN. Carolyn has an over 98 unweighted average and is #3 in rank in her class.
- The Cross Country team won their first league title in 15 years. Congratulations to the team and Coach Patrick Burke!

Contracts under \$25,000 approved and executed by the Superintendent of Schools:

St. James Tutoring	Tutoring Services	\$8,000.00
Heinemann	Leveled Literacy Intervention	\$16,800.00
The Daytop Preparatory School	Student Health Services	\$10,000.00
Stony Brook University Hospital	Neuropsychological testing evaluations	\$2,250.00/per student as needed
Creative Tutoring	Tutoring Services	\$5,000.00

A motion was made by Mr. Dorr, seconded by Mrs. Ligon, to untable the following resolutions:

Motion to Untable Resolutions
-Approved to Untable

RESOLVED, that based on the recommendations of the Audit Committee of the Board of Education, the Board of Education of the Riverhead Central School District hereby accepts the annual financial statements and independent auditor's reports (General, Extraclassroom and Federal Funds) for the fiscal year ending June 30, 2013 as performed and prepared by Cullen & Danowski, LLP, Certified Public Accountants, for submittal to the New York State Education Department.

RESOLVED, that the Board of Education of the Riverhead Central School District hereby accepts and approves the Corrective Management Plan prepared in response to the External Audit's Audit Management letter for the annual period ending June 30, 2013; and, authorizes the Superintendent to file the Corrective Management Plan with the appropriate New York State authorities according to law.

Yes 7 No 0
Motion to Untable Carried.

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Ms. Jill Sanders of Cullen & Danowski LLP, spoke on the District's independent auditor's report for the year ended June 30, 2013 which collectively comprise the District's basic financial statements as required by the State Education Department. The audit makes sure that financial actions are appropriately captured and recorded. The report was very positive and the District's financial condition and controls are good. The information that is coming to the Board throughout the year is good information as a result of joint oversight of management and the Audit Committee. As a result, the General Purpose Financial Statement has rendered a modified opinion at the highest level of assurance. The District is in good financial condition and has done a great job living within the budget and working with whatever resources are available.

*Presentation of
External Auditor's
Report*

A motion was made by Mr. Meyer, seconded by Mrs. Lantz, to approve the following resolutions:

Approval of:
•Acceptance of
Audit Report
•Acceptance and
Approval of Corrective
Management Plan
-Approved

RESOLVED, that based on the recommendations of the Audit Committee of the Board of Education, the Board of Education of the Riverhead Central School District hereby accepts the annual financial statements and independent auditor's reports (General, Extraclassroom and Federal Funds) for the fiscal year ending June 30, 2013 as performed and prepared by Cullen & Danowski, LLP, Certified Public Accountants, for submittal to the New York State Education Department.

RESOLVED, that the Board of Education of the Riverhead Central School District hereby accepts and approves the Corrective Management Plan prepared in response to the External Audit's Audit Management letter for the annual period ending June 30, 2013; and, authorizes the Superintendent to file the Corrective Management Plan with the appropriate New York State authorities according to law.

Mr. Meyer thanked Ms. Sanders for her guidance. His strong opinion is that the Audit Committee is building a solid team and is working very well.

Yes 7 No 0
Motion Carried.

Mrs. Lantz thanked everyone for all the lovely gifts. She also spoke on the 5th grade field trip to the aquarium this past week and thanked the Riverhead Police Department for the personal escort. During this field trip, she met a young girl who just came to the United States...what happens with these kids who come here and do not speak English?

Opportunity for
Board Members

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(Ms. Carney explained that we have bi-lingual classrooms in Roanoke and Phillips and all our students who do not speak English participate in ESL. Three levels are offered: beginner, intermediate, and advanced. Students are tested and when they pass, they go to the regular classroom. Pulaski does not have the number of students to warrant a bi-lingual class at this time.) Mrs. Lantz also inquired as to whether the indigenous classes are specially funded to which Ms. Carney responded: No.

Mr. Meyer welcomed everyone to the auditorium that looks awesome and is obviously more comfortable than before. This is just another part of the bond project that continues to move forward. Also, a sincere Thank You to all the different units that presented the Board with goodies and treats. He further reported on his attendance to the NYSSBA Convention in Rochester along with Ms. Lantz, Ms. Koukounas, Mr. Dorr, Mr. Schneider, and Ms. Carney, on October 24-26. They all sat in on the Law Conference which was very informative. There were many great presentations and everyone picked out a different topic of interest that will provide input to what we learn and can build upon.

There were no comments made by the R.C.F.A.

Opportunity for R.C.F.A.

There were no comments made by members of the community.

Community Comments

A motion was made by Mr. Meyer, seconded by Mrs. Ligon, to adjourn the meeting.

Adjournment

Yes 7 No 0
Motion Carried.

The meeting adjourned at 8:24 p.m.

Respectfully submitted,


Barbara O'Kula
District Clerk

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Personnel

Professional Personnel:

<u>Name:</u>	<u>Title:</u>	<u>Date:</u>
<u>Appointments:</u>		
<u>Salary Advancement:</u>		
Mary Ellen Carr	Science Teacher	9/1/13
<u>Appointments:</u>		
David Renahan	Assistant Director of Pupil Personnel Services (Probationary Appointment)	11/13/13-11/12/16
<u>Leave Replacement:</u>		
Lori Falisi	English Teacher - High School (Replacing Renee Pastor)	11/5/13-12/20/13
<u>Adjustment to Leave Replacement dates:</u>		
Kristen Algerie	ESL Teacher - Pulaski (Replacing Marisa DeSerio)	From: 10/10/13-3/7/14 To: 10/10/13-3/27/14
Kristen Lievre	Reading Teacher - Phillips (Replacing Courtney Kenneally)	From: 9/3/13-11/1/13 To: 9/3/13-11/12/13
<u>Middle School Advisor:</u>		
Nadine Greenberg	7th Grade Chorus	2013-2014 school year
Nadine Greenberg	8th Grade Chorus	2013-2014 school year
Nadine Greenberg	Middle School Show Choir	2013-2014 school year
<u>Adjustment to Title:</u>		
Charles Kitz	From: Class of 2017 Advisor To: Class of 2017 Co-Advisor	2013-2014 school year
<u>Substitute Teachers:</u>		
Stephanie Carrera	William Razzano	2013-2014 school year
Stephanie Heins	Erin Rymer	
Kristin Lievre	Denise Voegel	
Robert Mellon		
<u>Workers' Compensation Leave of Absence:</u>		
Laura Lobiak	Teaching Assistant	10/7/13-11/26/13
<u>RCFA Sick Bank Leave of Absence:</u>		
Colleen Stalter	Math Specialist	11/12/13-11/15/13
<u>Unpaid Leave of Absence:</u>		
Janice Szczesny	Home Economics Teacher	11/4/13-11/8/13
<u>Adjustment to Unpaid Leave of Absence Dates:</u>		
Marisa DeSerio	ESL Teacher	From: 11/25/13-3/7/14 To: 12/13/13-3/27/14
<u>Summer Work:</u>		
Edward Tholl	CSE Meeting - Special Education Teacher	8/28/13 - 1 hour
Theresa DiResta	Registered Nurse	8/26/13 & 8/27/13 - 14 hours
Daniel Hull	Registered Nurse	Summer 2013 - 7.5 additional hours

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Civil Service Personnel:

Name:

Title:

Date:

Appointments:

Temporary Assignment:

Arthur Kennedy	From: Maintenance Mechanic II To: School Custodial Supervisor (Replaced A. Aleksandrowicz)	7/29/13-8/16/13
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Change in Status:

Diane Graziano	From: Substitute School Teacher Aide To: Special Education Aide - Phillips	11/13/13
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Laurie Gallo	From: 12-Month School Bus Driver To: Assistant School Transportation Supervisor	11/13/13
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Substitute School Bus Driver:

Tyrone Ligon	Substitute School Bus Driver	9/17/13-6/30/14
Louis Passantino	Substitute School Bus Driver	9/17/13-6/30/14

Substitute School Teacher Aides:

Kelly Brooks	Doreen Harris	11/13/13-6/30/14
Denise Gotimer	Mary Maki	

Substitute School Monitors:

Denise Gotimer	Substitute School Monitor	11/13/13-6/30/14
Doreen Harris	Substitute School Monitor	11/13/13-6/30/14
Mary Maki	Substitute School Monitor	11/13/13-6/30/14

Substitute Guards:

Peter Bernhardt	Francyx E. Owolafe	11/13/13-6/30/14
Steven Cumberbatch	Antonia Turner	
Kenneth Hinchman		

Workers' Compensation Leaves of Absence:

Charles Clairborne, Jr.	Guard	10/9/13-10/29/13 10/30/13-11/26/13
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Elizabeth Martin	Substitute School Bus Monitor	10/1/13-11/26/13
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Resignations:

Irene Armenia	Special Education Aide	10/31/13
Cheryl Frazier	Substitute Guard	10/1/13
Rafaela Vasquez	Clerk Typist, Spanish Speaking	11/8/13