

**RIVERHEAD CENTRAL SCHOOL DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
BOARD OF EDUCATION - February 25, 2014**

PRESENT: Board President, Mrs. Ann Cotten-DeGrasse; Vice President, Gregory M. Meyer; Thomas Carson; Christopher Dorr; Susan Koukounas; and, Kimberly Ligon.

ABSENT: Amelia Lantz.

ALSO PRESENT: Nancy Carney, Sam M. Schneider, David Wicks.

**CALL TO ORDER**

Mrs. Cotten-DeGrasse called the meeting to order at 6:00 p.m.

**RECESS TO EXECUTIVE SESSION TO DISCUSS PERSONNEL**

Motion by Christopher Dorr, second by Kimberly Ligon.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

The Board of Education recessed to executive session at 6:00 p.m.

**RETURN TO OPEN SESSION**

Motion by Gregory M. Meyer, second by Susan Koukounas.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

The Board of Education returned to open session at 6:53 p.m.

A brief recess followed.

**OPEN TO PUBLIC**

The meeting resumed at 7:00 p.m. with the pledge of allegiance to the flag.

There were about 30 other people in attendance.

ALSO PRESENT: Mrs. Barbara O'Kula

**ADOPTION OF PUBLISHED AGENDA**

Motion by Thomas Carson, second by Christopher Dorr.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

**OPPORTUNITY FOR MEMBERS OF THE COMMUNITY (Related to Agenda topics only)**

There were no comments made by members of the community.

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APPROVAL OF CONSENT AGENDA ITEMS

•Financial report for December 2013

General Fund	47526-48040	\$4,346,123.58
Federal Funds	10595-10610	\$1,060,908.81
Cafeteria	9946-9970	\$ 79,337.34
Extraclassroom	5814-5842	\$ 32,959.30
Scholarship	None	
Capital	2571-2590	\$1,876,637.33

•Committee on Special Education

RESOLVED, that the Board of Education of the Riverhead Central School District accepts the following recommendations of the Committee on Special Education regarding children with disabilities and whose Individualized Education Plans need to be implemented:

<u>C.S.E. MEETINGS</u>	<u>STUDENT NUMBERS</u>
11/04/13	217101
12/11/13	217690
12/19/13	217725
01/06/14	214756
01/09/14	215435, 216774
01/14/14	225244, 221632, 223203, 220211, 226631, 224538, 224418
01/15/14	226053, 226611, 226088, 226237
01/23/14	224238, 217725
01/27/14	225418
02/11/14	218691

<u>C.P.S.E. MEETINGS</u>	<u>STUDENT NUMBERS</u>
11/19/13	227148
01/09/14	227193, 227408, 227409, 228240, 227071, 227276
01/28/14	228273, 227197, 227185, 228188

•Personnel - Professional

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Professional Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310.

(SEE ATTACHED PERSONNEL SHEETS)

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•Personnel - Civil Service

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Civil Service Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(SEE ATTACHED PERSONNEL SHEETS)

Motion to approve all items of the Consent Agenda as presented.

Motion by Gregory M. Meyer, second by Thomas Carson.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

OLD BUSINESS (None)

NEW BUSINESS

First Reading of Board Policies

RESOLVED, that the Board of Education of the Riverhead Central School District hereby approves the first reading of the following Board policies:

Policy Number	Policy Title
5205	Co-Curricular Eligibility Policy
5405	Student Wellness
5300, 5310.1	Code of Conduct
6700, 6700-R.1	Purchasing and Purchasing Regulation

Motion by Kimberly Ligon, second by Susan Koukounas.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

Approval of Overnight Field Trip-Boys' & Girls' Spring Track & Field Teams

RESOLVED, that the Board of Education of the Riverhead Central School District approves the field trip request of the Boys' and Girls' Spring Track & Field Teams (up to 10 students), to participate in the Spring Track & Field State Championships at the Cicero-North Syracuse High School in Cicero, New York on June 5-7, 2014 at a cost to the District not to exceed \$1,100.

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Motion by Thomas Carson, second by Susan Koukounas.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

Approval of NJROTC Orientation Trip

RESOLVED, that the Board of Education of the Riverhead Central School District approves the field trip request of the NJROTC Unit (approximately 45 students) to participate in the Orientation Trip to MCRD (Marine Corps Recruit Depot) at Parris Island, South Carolina, Naval Base Norfolk, and Busch Gardens, Virginia on April 13-19, 2014 at no cost to the District.

Motion by Christopher Dorr, second by Thomas Carson.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

Approval of Change Order-Aquebogue General Contractor Work

RESOLVED, that the Board of Education hereby approves the following change order under the Aquebogue School General Contractor Work Scope:

SED No.	58-06-02-04-0-005-015
Contract For	Aquebogue ES-Alterations/Sitework
Contractor	Frendolph Construction Corp., West Babylon, NY
Original Contract Price	\$2,134,500.00
Current Contract Price, including all prior approved change orders	\$2,204,675.00
Change Order #3 – General Contractor to credit back to District unused Allowance	\$ 27,140.00 (deduct)
Total Revised Contract Price	\$2,177,535.00

AND BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to sign any necessary documents.

Motion by Gregory M. Meyer, second by Thomas Carson.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

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Approval of Change Order-High School General Construction

RESOLVED, that the Board of Education hereby approves the following change order under the High School General Construction Work Scope:

SED No.	58-06-02-04-0-012-021
Contract For	High School ES-Alterations/Sitework
Contractor	Capobianco, Inc. Patchogue, NY
Original Contract Price	\$21,031,200.00
Current Contract Price, including all prior approved change orders	\$22,106,016.73
Revision of language to Change Order #4 – General Contractor's contract to be modified, deleting "retainage subject to final contract satisfaction", adding "retainage which shall be paid in accordance with contract documents."	\$ 0.00
Change Order #11 – During removal of existing storm drywells, it was determined that remediation of existing materials within the existing drywells was necessary as required by Suffolk County Department of Health Services. General Contractor properly removed and legally disposed of these materials.	\$ 4,893.00
Change Order #12 – Several areas within the new Library computer room #107, #110, #208, #209 and main Library were required to have additional wall framing and soffits to conceal existing steel support beams, new piping and ductwork. New framing and drywall was required to recess electrical panels and components in new faculty room #250 and LGI Room #133. Board wall lamination work was not required at the window walls in new room #208, #209 and #210 and that work was deleted from the scope of work and credited back.	\$ 5,707.00
Change Order #13 – General Contractor deleted concrete work on athletic fields due to lack of need from original scope of work.	\$ 18,000.00 (deduct)
<b>Total Revised Contract Price</b>	<b>\$22,098,616.73</b>

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AND BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to sign any necessary documents.

Motion by Thomas Carson, second by Susan Koukounas.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

Approval of Change Order-High School Plumbing

RESOLVED, that the Board of Education hereby approves the following change order under the High School Plumbing Work Scope:

SED No.	58-06-02-04-0-012-021
Contract For	High School ES-Alterations/Sitework
Contractor	Hirsch & Co., Center Moriches, NY
Original Contract Price	\$1,013,000.00
Change Order #1 – Contractor provided new 8" cast iron storm drain piping from the existing gymnasium wing to new storm pools located outside the footprint of the new weight room as part of site/storm drainage revisions required at this location.	\$ 9,389.73
Total Revised Contract Price	\$1,022,389.73

AND BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to sign any necessary documents.

Motion by Gregory M. Meyer, second by Thomas Carson.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

Approval of Change Order-High School Electrical

RESOLVED, that the Board of Education hereby approves the following change order under the High School Electrical Work Scope:

SED No.	58-06-02-04-0-012-021
Contract For	High School ES-Alterations/Sitework
Contractor	Relle Electric, Bellport, NY
Original Contract Price	\$2,383,886.00
Current Contract Price, including all prior approved change orders	\$2,598,432.44

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<p>Change Order #3 – During installation of the new data wiring within the existing wiring closets IDF Room #205 and IDF Room #220, it was discovered that there was no longer sufficient space within the wire closets to support the new data drops for new rooms #208, #209, #210 and #250. It was recommended that the electrical contractor provide and install (2) two new larger data rack cabinets in these IDF rooms to provide space for new drops and with spare room for future data wiring.</p>	<p>\$ 10,554.94</p>
<p>Change Order #4 –New Resource Room #208 is to be retrofitted with additional data and power wiring to make room for a temporary computer space. This temporary computer space will be utilized during construction operations on other parts of the building. Room will be restored back to its original configuration at the end of the project.</p>	<p>\$ 8,971.82</p>
<p>Change Order #5 - The existing corridor lighting to be replaced within the new ceiling system in lieu of re-installing existing old light fixtures.</p>	<p>\$ 59,236.18</p>
<p style="text-align: right;">Total Revised Contract Price</p>	
<p style="text-align: right;">\$2,677,195.38</p>	

AND BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to sign any necessary documents.

Motion by Gregory M. Meyer, second by Thomas Carson.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

Approval of Contract

RESOLVED, that the Board of Education of the Riverhead Central School District hereby approves an Access Agreement with Cablevision Lightpath Inc. and CSC Holdings, LLC for an additional three (3) year term commencing 7/1/2013 and terminating 6/30/2016, with option for an additional one (1) year renewal; and authorizes the President of the Board of Education to sign such agreement.

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Motion by Kimberly Ligon, second by Thomas Carson.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

### Acceptance of Donation

RESOLVED, that the Board of Education of the Riverhead Central School District accepts the contribution from the John Mendreski Memorial Scholarship Fund in the amount of \$1,662.75 to the Riverhead High School Scholarship Program for the 2013-2014 school year.

Motion by Christopher Dorr, second by Gregory M. Meyer.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

### OPPORTUNITY FOR SUPERINTENDENT

Ms. Carney gave the second in a series of presentations on the proposed 2014-2015 budget. She presented the following budget proposals:

- Curriculum, Instructional Administration and State Mandated Testing; \$4,105,178 or a -.35% decrease. A reduction is the result of doing more projects in-house and using more technology versus paper.
- General Classroom Teaching, Instruction and Support; \$38,449,300 or an overall increase of 3.23%. This area carries the bulk of the budget as it contains what is happening in our classrooms; many expenses are contractual; and, the Riverhead Charter School has added two grade levels (expanded to K-8) resulting in an 18.52% jump for 2014—2015 to pay for tuition costs.
- Facilities and Security; \$8,180,097 or an overall increase of .84%
- Transportation; \$5,702,720 or an overall decrease of -2.41% due in large part to the reorganization and consolidation of bus routes.

Due to some additional state aid, the District is able to keep all programs in place and stay under the 2% state mandated tax levy cap. The Board and Administration is always mindful of the fiscal realities for the taxpayers and residents of the District and have been very dedicated to prepare our students for the 21<sup>st</sup> Century when they graduate.

The presentation is made part of the Supplement File of the Minutes.



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Ms. Andrea Pekar, Principal at the Middle School, and Mr. Paul Hewitt, Assistant Principal, gave a presentation on the implementation of Common Core Standards for English Language Arts and Mathematics at the Riverhead Middle School. Ms. Pekar stated that she had given a presentation on the Common Core standards two years ago. Not much has changed since except now they are in place. Common Core is not a curriculum...they are standards that define what all students are expected to do. The six shifts in literacy were explained and some video clips were shared on the various disciplines. Ms. Angelica Babino, Director of Mathematics, reviewed the math curriculum being aligned to Common Core standards as well as the Common Core modules that are available to us right now. Ms. Maria Casamassa, Director of ELA, described the ELA modules that connect all types of literacy and lesson plans designed to help teachers make the shifts. Students are focused and having fun with the work although it is challenging.

The Superintendent made the following announcements:

- As a result of school closings, makeup snow days are April 14 and 15 when schools will now be in session.
- Congratulations to NJROTC Company Senior Chief Nicholas Deschamps who has received an appointment to the Merchant Marine Academy at Kings Point, New York where he plans to pursue a degree in engineering.
- Congratulations to the NJROTC Drill Team who will participate in the Area Four Championship Meet to be held in Colt's Neck, New Jersey on March 1. The Riverhead High School Drill Team is one of 12 teams out of 58 to qualify for this Meet; and, has qualified for the 7<sup>th</sup> consecutive year.
- Congratulations to the Riverhead High School Stock Market Team who won first place in the Long Island High School Division of Newsday's Stock Market Game. They also placed fourth in all of New York State.
- Riverhead High School seniors, Stephanie Falisi and Ceaser Chabla-Sarmiento, have been honored as students of the month by the Rotary Club of Riverhead.
- A new program in Riverhead hopes to provide "a pathway out of poverty" and help Riverhead families and residents to receive the education they need to get ahead. Two weeks ago, Eastern Suffolk BOCES opened the door to the state's 51<sup>st</sup> Literacy Zone located at the North Fork Spanish Apostolate. The center will operate in collaboration with Eastern Suffolk BOCES staff, our School District, the Riverhead Free Library, the Riverhead Senior Center, the Suffolk County Department of Labor, and others to promote literacy.
- Visiting artist, Clare Bennett from Manorville, will be working with students at Riley Avenue Elementary School to create a 4' x 6' glass and tile mosaic to be installed in the new library.
- High School Senior, Jeremiah Cheatom, will play football for Nassau County Community College next fall. Congratulations!
- The Spaghetti Dinner hosted by the Phillips Avenue PTO has been rescheduled for this Thursday – February 27.
- The High School's Black History/Unity Celebration has been rescheduled for Tuesday, March 4 at 6:30 p.m. in the High School Auditorium.

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- Class of 2014 will be hosting the 4<sup>th</sup> Annual John Mendreski Memorial Student/Teacher Badminton Tournament on February 26 from 3-6 p.m. in the High School gymnasium. A \$1 donation will be collected at the door for spectators.
- Three students from the High School – Pamela Karwowski, Amy Methven, and Maria Valdiviawill – will be competing in the Stony Brook Protein Modeling Challenge on February 28.

OPPORTUNITY FOR BOARD MEMBERS (no comments made)

OPPORTUNITY FOR R.C.F.A.

Just a quick comment - everything is in good shape. Keep up the good work!

OPPORTUNITY FOR MEMBERS OF THE COMMUNITY

Community comments included:

- The book, *Lovely Bones*, is unworthy to be part of in-school reading as it is an unhealthy story with vivid verbage.
- Some High School seniors are not being given parking permits...no student should be bounced or denied a parking permit.
- Get rid of the breakfast program as it breaks up the family.
- Vendor out lunches to eliminate cost.

ADJOURNMENT

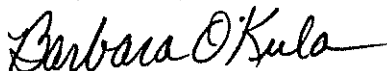
Motion by Gregory M. Meyer, second by Christopher Dorr.

Final Resolution: Motion Carried

Yes: Thomas Carson, Ann Cotten-DeGrasse, Christopher Dorr, Susan Koukounas, Kimberly Ligon, Gregory M. Meyer

The meeting adjourned at 8:35 p.m.

Respectfully submitted,



Barbara O'Kula  
District Clerk

FEBRUARY 25, 2014 BOARD OF EDUCATION MEETING

*The Superintendent of Schools recommends the following personnel actions:*

**Professional Personnel:**

**Name:**

**Title:**

**Date:**

**Extension of Leave Replacements:**

Kelly Dillon	Elementary Teacher - Roanoke (Replacing Kelly Cregan)	From: 11/18/13-2/14/14 To: 11/18/13-3/14/14
Kristin Lievre	Elementary Teacher - Aquebogue (Replacing Karen Skop)	From: 1/13/14-3/11/14 To: 1/13/14-6/27/14

**Coaching:**

Jeffrey Doroski	Softball Varsity Head	2013-2014 school year
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**Professional Development:**

Emily Puccio	Common Core Literacy Standards Educator (Secondary Math, Science & Technology)	1/19/14-2/8/14
Emily Puccio	Common Core Literacy Standards Educator (Secondary English, Social Studies & Humanities)	3/15/14-3/29/14

**Request for FMLA:**

Karen Skop	Elementary Teacher - Aquebogue	3/17/14-6/13/14 6/16/14-6/27/14
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