

(101)

MINUTES
BOARD OF EDUCATION
Regular Meeting – October 9, 2012
High School Auditorium

NOT BOARD APPROVED

PRESENT: President, Mrs. Ann Cotten-DeGrasse; Vice President, Mr. Gregory M. Meyer; Mrs. Susan Koukounas; and, Mrs. Kimberly Ligon.

LATE: Messrs. Thomas Carson and Jeffrey Falisi.

ABSENT: Mrs. Amelia Lantz.

ALSO PRESENT: Ms. Nancy Carney, Dr. Lois Etzel, Mr. Sam Schneider, and Mr. Joseph Ogeka, Jr.

Board President, Mrs. Cotten-DeGrasse, called the meeting to order at 5:35 p.m.

Call to Order

A motion was made by Mr. Meyer, seconded by Mrs. Koukounas, to recess to Executive Session for discussion involving collective negotiations pursuant to Article 14 of the Civil Service Law.

Recess to
Executive Session

Yes 4 No 0
Motion Carried.

The Board of Education recessed to executive session at 5:36 p.m.

Mr. Falisi arrived at 5:38 p.m.

Mr. Carson arrived at 6:02 p.m.

A motion was made by Mr. Meyer, seconded by Mrs. Ligon, to return to open session.

Return to
Open Session

Yes 6 No 0
Motion Carried.

The Board of Education returned to open session at 7:03 p.m.

A brief recess followed.

The meeting resumed at 7:08 p.m. with the pledge of allegiance to the flag.

Pledge of Allegiance

There were about 12 other people in attendance.

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ALSO PRESENT: Mrs. Barbara O’Kula.

A motion was made by Mrs. Ligon, seconded by Mrs. Koukounas, to adopted the agenda as published.

Adoption of
Published Agenda
-Approved

Yes 6 No 0
Motion Carried.

There were no comments made by members of the community related to Agenda topics only.

Community Comments

A motion was made by Mrs. Ligon, seconded by Mr. Carson, to approve the Consent Agenda as follows:

CONSENT AGENDA
-Approved

CONSENT AGENDA

Approval of Minutes

Regular Meeting – September 11, 2012

Budget Transfers

RESOLVED, that the Board of Education of the Riverhead Central School District approved the following budget transfers:

<u>To Code:</u>	<u>From Code:</u>	<u>Amount</u>
1310-160-99-1000	2020-160-04-1000	\$26,189.00
1310-160-99-1000	2020-160-03-1000	10,404.00
1310-160-99-1000	1430-175-99-1000	6,149.00
2250-120-03-1000	2110-130-01-2830	40,036.00
2250-120-03-1000	2110-130-01-2010	41,911.00
2250-120-03-1000	2110-130-01-2110	19,791.00

Personnel

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Professional Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

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RESOLVED, that on the recommendation of the Superintendent of Schools, the following Civil Service Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

Yes 6 No 0
Motion Carried.

A motion was made by Mrs. Ligon, seconded by Mr. Carson, to approve the following resolution:

Approval of Extension
of Agreement with
MSG Varsity
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District hereby approves an extension of the agreement with MSG Varsity for the 2012-2013 school year; and, authorizes the President of the Board of Education to sign any necessary documents.

Yes 6 No 0
Motion Carried.

A motion was made by Mr. Meyer seconded by Mrs. Ligon, to approve the following resolution:

Authorization of
Budgetary Increase
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District hereby authorizes a budgetary increase to the budget line A1621-168-99-1000 in an amount not to exceed \$9,601.84 and a budgetary increase to the budget line A2020-160-04-1000 in an amount not to exceed \$26,096.58, to be offset by the Reserve for Employee Benefit Accrued Liability Reserve (EBALR) pursuant to General Municipal Law Section 6-P.

Yes 6 No 0
Motion Carried.

A motion was made by Mr. Meyer, seconded by Mr. Carson, to approve the following resolution:

Approval for
Permanent Waiver

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RESOLVED, that the Board of Education of the Riverhead Central School District hereby permanently waives its right to enforce Paragraph 4 of the March 15, 2011 agreement between the Riverhead Central School District and the Riverhead Central Faculty Association.

-Par. 4; RCFA
Agreement
-Approved

Yes 6 No 0
Motion Carried.

A motion was made by Mrs. Koukounas, seconded by Mr. Carson, to approve the following resolution:

Authorization of
Disposal of Surplus
Equipment
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District declares as surplus the following equipment as obsolete and authorizes the disposal of the same in accordance with New York State Law; and, authorizes the Superintendent of Schools to sign any necessary documents to dispose of the property.

Vehicles:

<u>Year/Manufacturer</u>	<u>VIN#</u>
1993 International 3800	1HVBBPHN5PH487102
1993 International 3800	1HVBBPHN7PH487103
1994 International 3800	1HVBBPHN7RH560439
1994 International 3800	1HVBBPHN3RH560440
1994 International 3800	1HVBBPHN5RH560441
1995 International 3800	1HTBBAAN5SH255799
1995 International 3800	1HTBBAAN3SH255798

Kyocera Copier:
Model # A4530

Serial No.: C3017226

Yes 6 No 0
Motion Carried.

A motion was made by Mrs. Ligon, seconded by Mrs. Koukounas, to approve the following resolution:

Bid Awards
-Approved

WHEREAS, on May 31, 2012 the District received bids in response to the solicitation of Bid RH12-004 Athletics; and

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NOW THEREFORE, BE IT RESOLVED, that the bids be awarded for the term July 1, 2012 through June 30, 2013 with the option to renew for two (2) one-year terms upon the concurrence of said vendors under the same terms and conditions to vendors and bid line item number as follows;

<u>Athletic Uniforms</u>	
Port Jefferson Sporting Goods, Pt. Jefferson, NY	Line Item #: 24, 25
Triple Crown Sports, Inc., Old Bridge, NJ	Line Item #: 6

And,

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education and Superintendent to sign any necessary documents.

Yes 6 No 0
Motion Carried.

A motion was made by Mrs. Ligon, seconded by Mr. Falisi, to approve the following resolutions:

1.) RESOLVED, that the Board of Education of the Riverhead Central School District approves the field trip request of the NJROTC (approximately 40 cadets) to participate in Drill Meet Competition on Saturday, November 17, 2012 in Bethel, Connecticut, at a total cost to the District not to exceed \$1,200.

2.) RESOLVED, that the Board of Education of the Riverhead Central School District approves the field trip request of qualifying students of the Riverhead Varsity Boys' and Girls' Cross Country Teams (approximately 4 students) to participate in the Brown University Invitational in Providence, Rhode Island, on October 20, 2012 at a total cost to the District not to exceed \$1,000.

Approval of Out of State Field Trips and/or Overnight Field Trips
-Approved

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3.) RESOLVED, that the Board of Education of the Riverhead Central School District approves the 7th and 8th Grades French Club field trip (approximately 45 students, 10 adults) to Quebec City, Canada, from the end of the school day on Friday, March 22, 2013 to Monday, March 25, 2013. The total cost to the District shall not exceed \$750 for a school nurse.

4.) RESOLVED, that the Board of Education of the Riverhead Central School District approves the field trip request of the Riverhead High School Chamber Choir, Jazz Ensemble, and Chamber Orchestra (approximately 90-100 students) to perform in the Disney Candlelight Processional on April 11-14, 2013 at a cost to the District not to exceed \$2,500 for a school nurse, substitutes and bus transportation to and from the airport (Islip).

Yes 6 No 0
Motion Carried.

A motion was made by Mr. Falisi, seconded by Mrs. Ligon, to approve the following resolution:

Acceptance of
Donation
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District gratefully accepts a donation from Target *Take Charge of Education* in the amount of \$748.22 for supplies at Riley Avenue School; and, be it further

RESOLVED, that the Board of Education of the Riverhead Central School District hereby authorizes a budgetary increase to the 2012-2013 budget line of A2110-501-06-1000 in the amount of \$748.22.

Yes 6 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mr. Falisi, to approve the following resolution:

Acceptance of
Donation
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District hereby gratefully accepts the donation of approximately \$3,000 worth of school supplies, 15 back packs, and four metal carts from the "A Day Made Better" program run by Office Max.

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Yes 6 No 0
Motion Carried.

The Superintendent made the following announcements of happenings within the District:

Opportunity for Superintendent

- The buses declared as surplus at a Board meeting in August were put out to auction and netted just shy of \$70,000.
- The District has five new propane buses that burn 25% less oil than diesel buses, are less harmful to the environment, and get better gas mileage. A *Thank You* to the Transportation Department for helping us go through this transition.
- The renovation of the library at Phillips is on schedule and is expected to be completed by the end of December. The parking lot and parent loop will be completed within the next month.
- The fencing at Aquebogue was installed today and construction will begin soon. The Aquebogue PTO has invited the community to attend a meeting on October 15th at 7:00 p.m. to tell them what to expect on Edgar Avenue during construction.
- The Riverhead High School Student Government helped bring supplies into Theresa Drozd's office that were donated by Riverhead Rotary. The supplies were then sorted and distributed District-wide.
- The District received some heart-warming news about an event that took place at a cross country meet on September 29th involving one our athletes and a Sanford H. Calhoun athlete. Correspondence from a cross country coach at Sanford H. Calhoun High School describes how Anthony Mammina stopped to help one of their runners who is asthmatic and was in distress. His act of compassion and sportsmanship in such a critical situation makes everyone proud and grateful.
- On October 2nd, representatives from Office Max visited Phillips Avenue Elementary School to honor teachers across the nation who spend approximately \$1,000 a year out-of-pocket expense on school supplies for their classrooms. Much needed school supplies were donated to Gene Siller, a Special Education teacher at the Phillips School; and, a *Thank You* to Building Principal, Debra Rodgers, for applying to participate in this opportunity.

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●On October 2nd, volunteers from the Long Island Organizing Network (LION) helped qualifying High School students register to vote.

●Council for Unity representatives from New York City met with Council members on October 5th to facilitate group building skills and to teach students the concept and purpose of the Council for Unity program. Riverhead’s Council for Unity program is used as a model to help establish other councils around the state and the nation.

●Upcoming events are:

◇ Homecoming Parade and Football Game on Saturday, October 13

◇ Riverhead High School is hosting an East End Transition Fair for the first time on October 24th in the High School Cafeteria from 6-8:30 p.m. The fair will provide parents and children with disabilities the opportunity to meet with agencies and organizations across Long Island and learn of the services available to their children as they transition into the workforce.

Contracts under \$25,000 approved and executed by the Superintendent of Schools:

Islip Tutoring	Tutoring services	\$5,000.00
St. James Tutoring	Tutoring services	\$5,000.00
Laura Grable	Interpreting for exams	\$150.00

Mrs. Cotten-DeGrasse thanked teachers and several groups and organizations that participated in the 14th Annual North Fork Breast Health Coalition’s *5K Walk for Breast Cancer Awareness* on Sunday, September 30. The event was sponsored by Tanger Outlet Center and all funds raised go directly to benefit breast cancer patients in the community.

Opportunity for Board Members

Ms. Barbara Barosa, President of the R.C.F.A., announced the “Stop the Cap, Close the Gap” – A Rally for State Funding of Education. This rally will be held on the front lawn of Pulaski Street School on October 25th at 4:00 p.m. and is for the entire

Opportunity for R.C.F.A.

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community. Students, parents, employees, and the community are urged to attend because public education is in a crisis. State funding is now below what it was four years ago and programs are at risk. We need to send the message to Albany that there has to be a better way to fund education...a tax cap is not the answer.

Comments from the community include:

Community Comments

► A parent inquired as to the District's policy on kids who don't want to be in school and their disruptive behavior which is detrimental to the learning experience of other students. (Ms. Carney stated that we are obligated to educate all students and the District's goal is to keep all kids in class and come up with alternative measures to learn. Different strategies have been created in partnership with parents and she offered to speak with the building principal on this particular situation.)

► Does the District have active policies on food and in-school suspension? (Ms. Carney stated that in-school suspension is part of Student Management and is part of the Code of Conduct...the same with food...basic protocol is in a Board policy.)

A motion was made by Mr. Carson, seconded by Mr. Meyer, to adjourn the meeting.

Adjournment

Yes 6 No 0
Motion Carried.

The meeting adjourned at 7:42 p.m.

Respectfully submitted,



Barbara O'Kula
District Clerk

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Personnel

The Superintendent of Schools recommends the following personnel actions:

1. Professional Personnel:

<u>Name:</u>	<u>Title:</u>	<u>Date:</u>
<u>Salary Advancements:</u>		
Cheryl Alexander	From: MA + 60 Step 10 To: MA + 75 Step 10	9/1/12
Marisa DeSerio (<i>Medina</i>)	From: MA + 60 Step 6 To: MA + 75 Step 6	9/1/12
Alison Laino	From: MA + 30 Step 5 To: MA + 45 Step 5	9/1/12
Stephanie Lauria	From: MA + 45 Step 8 To: MA + 60 Step 8	9/1/12
Susan Monahan	From: MA Step 5 To: MA + 15 Step 5	9/1/12

Appointments:

Middle School Advisor:

Joan Becht	Future Nurses Club	2012-2013 school year
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Title IIA Grant:

Amy Brennan	Curriculum Writing: Grammar K-6	9/1/12-8/31/13
Joanne Hess	Tammi Michaelson	
Christine Kestler	Keri Stromski	
Juliet Lake-Carlson	Susan Trafford	
Beth Menis	Stacy Tuohy	
	Xiomara White	

Title IIA Grant:

Maria Dounelis	Curriculum Writing: Physical Education	9/1/12-8/31/13
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Home Instructors:

Amy Brennan	Eileen Mackey	2012-2013 school year
Lisa Burton	Kelli McCabe	
Donna Elmore		

Curriculum Work:

Matthew Moorman	Science Curriculum Work	2012-2013 school year
Ann Priapi	Science Curriculum Work	2012-2013 school year

Substitute Teachers:

Kaitlin Graeb	Substitute Teacher	2012-2013 school year
Lauren Ligon	Substitute Teacher	2012-2013 school year
Brittany Minardi	Substitute Teacher	2012-2013 school year
Christine Santini	Substitute Teacher	2012-2013 school year

Substitute Teaching Assistant:

Lauren Ligon	Substitute Teaching Assistant	2012-2013 school year
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Request for Unpaid FMLA:

Meghan Montpetit	Elementary Teacher	10/18/12-1/25/13
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Extension of Leave Replacement:

Jutta Mariotti	Elementary Teacher-Riley (Replacing Emily Chizever)	From: 9/4/12-9/28/12 To: 9/4/12-10/19/12
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2. Civil Service Personnel:

<u>Name:</u>	<u>Title:</u>	<u>Date:</u>
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Appointments:

Early Morning Program:

Linda Ludwig	Riley - Early Morning Program	2012-2013 school year
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Buildings & Grounds:

Elwood Lamb	Maintenance Mechanic I	10/1/12
Michael Pautke	Maintenance Mechanic III	11/5/12

Substitute Computer Lab Assistants:

Bethany Cooper	Substitute CLA	10/10/12
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Substitute Guard:

Beverly Morris	Substitute Guard	2012-2013 school year
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Substitute Teacher Aides:

Patricia Hill	Substitute Teacher Aide	2012-2013 school year
Lauren Ligon	Substitute Teacher Aide	2012-2013 school year
Suzanne Young	Substitute Teacher Aide	2012-2013 school year

Substitute School Monitor:

Kelly Brooks	Substitute School Monitor	2012-2013 school year
Lauren Ligon	Substitute School Monitor	2012-2013 school year
Suzanne Young	Substitute School Monitor	2012-2013 school year

Substitute School Bus Monitor:

Alexis Mendoza	Substitute School Bus Monitor	2012-2013 school year
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Student Worker-Level 1:

Tyler Allen	Food Service	2012-2013 school year
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Parent Volunteers:

Molly O'Connor	Christine Brooks	2012-2013 school year
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Change in Hours:

Jermayne Hopkins	School Bus Monitor From: 5 hours per day To: 5.5 hours per day	2012-2013 school year
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Resignations:

Elwood Lamb	Mail Courier	10/1/12
Donna Mauro	School Monitor-Part Time	8/28/12
Tameka Pinckney	Substitute School Teacher Aide	9/28/12