

(218)

MINUTES
BOARD OF EDUCATION
Regular Meeting – February 26, 2013
High School Auditorium

PRESENT: President, Mrs. Ann Cotten-DeGrasse; Mr. Thomas Carson; Mr. Jeffrey Falisi; Mrs. Susan Koukounas; and, Mrs. Kimberly Ligon.

ABSENT: Mrs. Amelia Lantz and Mr. Gregory Meyer.

ALSO PRESENT: Ms. Nancy Carney, Dr. Lois Etzel, Mr. Sam M. Schneider, and Mr. Joseph Ogeka, Jr.

Board President, Mrs. Cotten-DeGrasse, called the meeting to order at 6:06 p.m.

Call to Order

A motion was made by Mrs. Ligon, seconded by Mrs. Koukounas, to recess to Executive Session for discussion involving collective negotiations pursuant to Article 14 of the Civil Service Law.

Recess to
Executive Session

Yes 5 No 0
Motion Carried.

The Board of Education recessed to executive session at 6:06 p.m.

A motion was made by Mrs. Koukounas, seconded by Mrs. Ligon, to return to open session.

Return to
Open Session

Yes 5 No 0
Motion Carried.

The Board of Education returned to open session at 7:02 p.m.

A brief recess followed.

The meeting resumed at 7:11 p.m. with the pledge of allegiance to the flag.

Pledge of Allegiance

There were about 15 other people in attendance.

ALSO PRESENT: Mrs. Barbara O’Kula.

A motion was made by Mr. Falisi, seconded by Mr. Carson, to amend the agenda to include the following resolution:

Amend Agenda
-Add: Nominations to
ESBOCES Board
-Approved to Amend

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WHEREAS, the Eastern Suffolk Board of Cooperative Services (ESBOCES) is calling for nominations of individuals to the ESBOCES Board; and

WHEREAS, there are five (5) seats expiring on June 30, 2013; and

WHEREAS, five candidates will be elected for three (3) year terms commencing on July 1, 2013 and ending on June 30, 2016 at the election on April 17, 2013;
now, therefore, be it

RESOLVED, that the Board of Education of the Riverhead Central School District hereby nominates the following individuals as candidates for positions on the Eastern Suffolk Board of Cooperative Educational Services of the First Supervisory District of Suffolk County:

1. William Hsiang (Riverhead Central School District)
2. Lisa Israel (Greenport School District)
3. Fred Langstaff (Sayville School District)
4. Sandra Townsend (Central Islip School District)
5. John Wyche (Bridgehampton School District)

Yes 5 No 0
Motion to Amend Agenda Carried.

A motion was made by Mr. Carson, seconded by Mr. Falisi, to adopt the published agenda as amended.

Adoption of Published
Agenda as Amended
-Approved

Yes 5 No 0
Motion Carried.

Comments from the community related to Agenda topics only are:

Community Comments

•It was noticed that on page 201 of the minutes of the January 29, 2013 meeting that there may be a typo error in the change order...should it be Riley or Phillips? (This is a typo and will be corrected to reflect the Riley Avenue Elementary School.)

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▪The field trip for the Varsity Boys' and Girls' Track and Field teams to participate in the Penn Relays was approved at the January 22nd Board meeting at a cost not to exceed \$2,500...why is it on tonight's agenda at a cost not to exceed \$3,000? (Ms. Carney stated that they underbudgeted when the initial paperwork was submitted.)

▪Is there any reason why resolutions are not numbered for easier reference? (Mrs. Cotten-DeGrasse commented that the District is going to use a program called BoardDocs where everything will be archived. The Board will receive training during the summer.)

A motion was made by Mr. Carson, seconded by Mrs. Ligon, to approve the Consent Agenda as follows:

CONSENT AGENDA
-Approved

CONSENT AGENDA

Approval of Minutes

Regular Meeting – January 22, 2013
Special Meeting – January 29, 2013

Financial

Month of December 2012

<u>Fund</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	43925-44414	\$4,131,540.42
Capital Fund	2362-2376	579,907.19
Federal Funds	10357-10378	303,209.50
Cafeteria	9656-9700	96,037.98
Extraclassroom	5609-5628	17,186.33

Budget Transfer

RESOLVED, that the Board of Education of the Riverhead Central School District approves the following budget transfer:

<u>To Code:</u>	<u>From Code:</u>	<u>Amount</u>
2110-473-00-1000	9760-702-00-1000	\$100,000.00

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Committee on Special Education

RESOLVED, that the Board of Education of the Riverhead Central School District accepts the following recommendations of the Committee on Special Education regarding children with disabilities and whose Individualized Education Plans need to be implemented:

<u>C.S.E. MEETING</u>	<u>STUDENT NUMBERS</u>
11/09/12	219352
11/14/12	224619
11/29/12	221095, 222018, 224538, 225134
12/05/12	219063, 219617, 219360, 219360, 220415, 220441, 220691
12/11/12	222244
12/13/12	221114, 222179, 222215, 222525, 225042, 224329, 213831
12/17/12	220434, 218199, 219641
12/20/12	221095, 222101, 225022, 221283, 225227
01/03/13	215435, 215758, 214376, 214280, 218840, 216207, 214058
01/07/13	225173, 224176
01/08/13	223265, 223412, 213099, 211186, 213390, 215278
01/09/13	218285, 220468, 219569, 218095
01/10/13	217153, 218279, 217649, 216178, 217198, 217652, 216159, 222181, 225127, 225525, 225392
01/11/13	217694, 216118, 217077, 217619
01/16/13	216681, 217243
01/17/13	216137, 215734, 214025, 215154, 212885, 211319, 213114, 214006, 212414, 215157, 214673
01/24/13	214017
01/28/13	219301, 219363, 219069, 219510, 219455, 218292, 219709
01/29/13	218315, 217648, 218143, 218343, 216130, 216487, 220021
01/30/13	217205, 217371, 217682, 216328, 217333
12/17/12	999990084, 999990076
01/17/13	224145

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<u>C.P.S.E. MEETING</u>	<u>STUDENT NUMBERS</u>
12/03/12	227229
12/12/12	226118
01/09/13	226528, 226241, 226447, 227174, 226530, 227195, 227148, 226053, 227108
01/23/13	228078

Personnel

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Professional Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Civil Service Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mrs. Ligon, to approve the following resolution:

Second Reading of
Board Policies
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District accepts the second reading of the following Board policies:

- 6000 - Fiscal Management Goals
- 6110 - Budget Planning
- 6150 - Budget Transfers
- 6215 - Senior Citizens' Exemption
- 6240 - Investments
- 6410 - Authorized Signatures
- 6600 - Fiscal Accounting and Reporting
- 6640 - Inventories/Capitalization Policy

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- 6650 - Claims Auditor
- 6660 - Independent/External Audits
- 6670 - Petty Cash/Petty Cash Accounts
- 6680 - Internal Audit Function
- 6685 - Medicaid Compliance
- 6690 - Audit Committee
- 6700 - Purchasing
- 6710 - Purchasing Authority
- 6741 - Contracting for Professional Services
- 6800 - Payroll Procedures
- 6830 - Expense Reimbursement
- 6850 - Retiree Benefit Procedures
- 6900 - Disposal of District Property

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mrs. Koukounas, to approve the following resolution:

Adoption of
2013-2014 School
Calendar
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District hereby adopts the attached School District calendar for the 2013-2014 school year.

(SEE ATTACHED)

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mrs. Koukounas, to approve the following resolution:

Approval of
Memorandum of
Agreement
-Brighter Tomorrows, Inc.
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District hereby approves an Agreement with Brighter Tomorrows Inc. for the 2012-2013 school year dated January 30, 2013; and, authorizes the President of the Board of Education to sign said agreement.

Yes 5 No 0
Motion Carried.

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A motion was made by Mr. Falisi, seconded by Mr. Carson, to approve the following resolutions:

Overnight/Out of State
Field Trips
-Approved

1.) RESOLVED, that the Board of Education of the Riverhead Central School District approves the field trip request of the Riverhead High School NJROTC Unit (approximately 45 students) to participate in the NJROTC orientation trip to New York City, Ft. Dix, New Jersey, Philadelphia and Drill Meet at the Penn State Abington Campus in Pennsylvania on April 4-7, 2013 at a cost to the District not to exceed \$300.

2.) RESOLVED, that the Board of Education of the Riverhead Central School District approves the field trip request of the Riverhead Varsity Boys' and Girls' Track and Field teams (up to 15 students) to participate in the Penn Relays in Philadelphia, Pennsylvania, on April 25-27, 2013 at a cost to the District not to exceed \$3,000 for entry fees, transportation, lodging, and substitutes.

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mr. Falisi, to approve the following resolution:

Rejection of Bids
-Approved

WHEREAS, the Board of Education of the Riverhead Central School District received bids for RH13-005 "School Painting and Related Services" (hereinafter referred to as the "Project") on February 6, 2013;

WHEREAS, the Board of Education has reviewed the bids submitted by the bidders in connection with the Project; and

WHEREAS, the Board of Education has determined that the best interests of the School District are not promoted by award of the bid at this time;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby rejects all bids submitted for the Project.

Yes 5 No 0
Motion Carried.

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A motion was made by Mrs. Ligon, seconded by Mr. Falisi, to approve the following resolution:

Nominations to
ESBOCES Board
-Approved

WHEREAS, the Eastern Suffolk Board of Cooperative Services (ESBOCES) is calling for nominations of individuals to the ESBOCES Board; and

WHEREAS, there are five (5) seats expiring on June 30, 2013; and

WHEREAS, five candidates will be elected for three (3) year terms commencing on July 1, 2013 and ending on June 30, 2016 at the election on April 17, 2013; now, therefore, be it

RESOLVED, that the Board of Education of the Riverhead Central School District hereby nominates the following individuals as candidates for positions on the Eastern Suffolk Board of Cooperative Educational Services of the First Supervisory District of Suffolk County:

1. William Hsiang (Riverhead Central School District)
2. Lisa Israel (Greenport School District)
3. Fred Langstaff (Sayville School District)
4. Sandra Townsend (Central Islip School District)
5. John Wyche (Bridgehampton School District)

Yes 5 No 0
Motion Carried.

Ms. Carney continued with the second in a series of budget presentations. Tonight's presentation centers on Regular Day School Budget, Transportation, and Facilities which comprise the largest portion of expenditures in the proposed 2013-14 budget.

Curriculum, Instructional Administration and State Mandates Testing: includes a 1.33% increase in instructional salaries and a decrease of -3.02% in non-instructional salaries due to retirements in clerical staff who are not being replaced; and, an increase of 3.94% in BOCES Services (testing, etc.). The total 2013-14 proposed budget is \$3,956,723 or a .42% increase.

Opportunity for
Superintendent
*Preliminary
2013-2014
Budget Presentation:
Regular Day School
Budget, Transportation
And Facilities*

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General Classroom, Teaching, Instruction and Support:
Instructional salaries carry a 2.25% increase that is contractual; a decrease of -5.79% in non-instructional salaries due to retirements; a reduction of -5.56% in contractual expenses due to a decrease in contracts for students outside the District; an amount of \$1,705,828 for Charter School Tuition which is a significant chunk of the budget; and, a 2.88% increase in BOCES Services due to new mandates and requirements. Total 2013-2014 proposed budget: \$36,642,379, or a 1.80% overall increase.

Facilities, Operations, Maintenance and Security: There are nine buildings with several subsidiary structures and a staff of more than 50 full time and part time custodians and maintenance mechanics that clean and repair 697,210 square feet of space and nearly 200 acres of land throughout the year. The most significant increase in this area is a 61.65% increase in equipment needed to replace some antiquated equipment and purchase a new tractor with snowblower, a floor cleaner, and sanders that are necessary for ongoing maintenance in the buildings. Total: \$6,999,088 or an increase of 3.01%. There is a proposed increase of 2.45% in Security for salaries.

Transportation: The District owns and operates 67 full size buses, 27 vans and 9 wheelchair accessible vehicles. We are recognized by the N.Y.S. DOT as "among the best" vehicle maintenance programs statewide. As a point of interest, the school bus drivers traveled 1,280,817 miles in 2011-2012 while transporting 4,731 students to seven District buildings; 489 students to 11 non-public schools; and, 43 students to eight special education schools. The proposed budget for this department is \$5,824,106 or a 1.05% total increase.

Ms. Carney commented on the need to communicate to our legislators in Albany the importance of mandate relief as public education faces unprecedented challenges that include increased costs for all testing and for the new APPR evaluations, as well as, many other mandates imposed upon our budget that they do not help support. We are now operating with a lot less monies from the government and with sequestration...there will be additional loss of funds for the District.

The presentation is made part of the Supplemental File of the Minutes.

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Future presentations:

- March 12 – Special Education, PPS, Guidance and Other Instructional Items
- March 19 – Revenues and Projected Tax Levy
- April 9 – Total Tentative Budget
- April 23 – Adoption of Proposed Budget
- May 21 – Budget Vote

Ms. Carney commented on events taking place within our schools:

- The Riverhead High School Black History/Unity Celebration of culture was held on February 25 and included local talent that consistently provides inspiration and support.
- The “Mad Science” program was held at Riley Avenue Elementary School on February 15 that included demonstrations on concepts and a show called “Up, Up and Away”.
- The elementary schools celebrated the 100th Day of School on February 15.
- As of January, teachers throughout the District have begun to log in to a new computer-based reading program: RAZ-Kids.com. This program encourages students to continue reading during vacations, storms, in the evening and on weekends, etc.
- Special needs students in Gene Siller’s classroom at Phillips Avenue Elementary School recently received 15 iPad2’s that were purchased with a monetary gift from a local business.
- For the first time in the District’s history, three athletes, namely, Dan Normoyle, Charles Villa, and Jonah Spaeth, all cleared 14 feet in their pole vaults in the Long Island Elite Track Invitational meet on February 22.
- Congratulations to the Boys’ and Girls’ Varsity Basketball teams on a very exciting year.
- The Riverhead Middle School Middle Masques production of “High School Musical” has been rescheduled for March 1st and 2nd at 7:00 p.m.
- Naviance training for parents of juniors will be held on February 28 at 6:30 p.m. in the Middle School Cafetorium.
- The Riverhead Middle School’s Roman Banquet was moved from March 7 to March 21 and begins at 6:00 p.m. in the Middle School Cafetorium.

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Contracts under \$25,000 approved and executed by the Superintendent of Schools:

Michael Mennella, MD	Psychiatric Evaluations	\$500.00 per evaluation
Advanced Orthopedics	Athletic Trainer	\$35/per hour Not to exceed \$10,000

Mr. Falisi asked if the contract for Athletic Trainer is full time for the rest of the year? (Per Mr. Ogeka: Yes.)

Opportunity for Board Members

There were no comments made by the R.C.F.A.

Opportunity for R.C.F.A.

Comments made by members of the community include:

Community Comments

•Are the Board policies from BOCES? In past years, policies were reviewed during Board meetings and changes made at that time. What do we do with old policies? (Mrs. Cotten-DeGrasse stated that the District is working with NYSSBA to revamp and update our policy manual. Current policies are sent to NYSSBA for review once a Policy Committee and Central Administration recommend any changes. They are sent to NYSSBA for final approval. Old policies just get updated, revised, etc.)

A motion was made by Mr. Falisi, seconded by Mrs. Koukounas, to adjourn the meeting.

Adjournment

Yes 5 No 0
Motion Carried.

The meeting adjourned at 7:50 p.m.

Respectfully submitted,


Barbara O'Kula
District Clerk

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Personnel

1. Professional Personnel:

<u>Name:</u>	<u>Title:</u>	<u>Date:</u>
<u>Salary Advancements:</u>		
Jacqueline Andrejack	Special Education Teacher	2/1/13
Athena Angerhauser	Special Education Teacher	2/1/13
Shelley Sancton	Science Teacher	2/1/13
<u>Appointments:</u>		
<u>Elementary Teacher:</u>		
Jutta Mariotti	Elementary Teacher - Roanoke	2/1/13-6/21/13
<u>Leave Replacement:</u>		
Kelly Dillon	Elementary Teacher - Roanoke (Replacing Jennie Jaeger)	2/28/13-4/17/13
<u>Extension of Leave Replacements:</u>		
Lori Falisi	English Teacher - Middle School (Replacing Debra Knaub)	From: 12/10/12-1/31/13 To: 12/10/12-3/1/13
Tracy Loffredo	Elementary Teacher - Riley Replacing Juliet Carlson	From: 11/14/12-1/31/13 To: 2/4/13-6/21/13
<u>Title IA Grant</u>		
Jennifer Hirsch	Tutor - McKinney Vento	2/27/13-8/31/13
<u>Cinderella Drama Production:</u>		
Marguerite Volonts	Violinist	2/9/13
<u>Alternative Learning Center (2-4):</u>		
Andrew Aleksandrowicz	Health Teacher	2012-2013 school year
<u>Substitute Teachers:</u>		
Laura Ficarra	Substitute Teacher	2012-2013 school year
Jennifer Governale	Substitute Teacher	2012-2013 school year
<u>Substitute Teaching Assistant:</u>		
Christopher Ramos	Substitute Teaching Assistant	2012-2013 school year
<u>2. Civil Service Personnel:</u>		
<u>Workers' Compensation Leaves of Absence:</u>		
George Aleksandrowicz	Maintenance Mechanic III	1/8/13-2/15/13
Robert Ries	Groundskeeper II	1/29/13-2/8/13
Joanne Bonne'	Special Education Aide	2/1/13-3/8/13
<u>Resignation:</u>		
Laura Sauter	Substitute School Monitor	2/14/13

RIVERHEAD CENTRAL SCHOOL DISTRICT 2013-2014 SCHOOL CALENDAR

SEPTEMBER

M	T	W	TH	F	16 + 2
(2)	{3}	{4}	(5)	(6)	
*9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

OCTOBER

M	T	W	TH	F	22
	1	2	3	4	
7	8	9	10	11	
(14)	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

NOVEMBER

M	T	W	TH	F	16 + 1
				1	
4	{5}	6	7	8	
(11)	12	13	14	15	
18	19	20	21	22	
25	26	(27)	(28)	(29)	

DECEMBER

M	T	W	TH	F	15
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
(23)	(24)	(25)	(26)	(27)	
(30)	(31)				

JANUARY

M	T	W	TH	F	19
		(1)	(2)	(3)	
6	7	8	9	10	
13	14	15	16	17	
(20)	21	22	23	24	
27	28	29	30	31	

FEBRUARY

M	T	W	TH	F	15
3	4	5	6	7	
10	11	12	13	14	
(17)	(18)	(19)	(20)	(21)	
24	25	26	27	28	

MARCH

M	T	W	TH	F	21
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

APRIL

M	T	W	TH	F	17
	1	2	3	4	
7	8	9	10	11	
(14)	(15)	(16)	(17)	(18)	
21	22	23	24	25	
28	29	30			

MAY

M	T	W	TH	F	19
			1	2	(+2 snow days)
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	<23>	
(26)	<27>	28	29	30	

JUNE

M	T	W	TH	F	20
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25^	26^	27^*	
30					

- | | | | |
|----------------|---|--------------------|-------------------------------|
| September 2 | Labor Day | November 27-29 | Thanksgiving Recess |
| September 3-4 | Superintendent's Conference Day | December 23- Jan 3 | Winter Recess |
| September 5-6 | Rosh Hashanah | January 20 | Martin Luther King's Birthday |
| September 9 | First day of school for students | February 17-21 | Mid-Winter Recess |
| October 14 | Columbus Day | April 14-18 | Spring Recess |
| November 5 | Superintendent's Conference Day | May 26 | Memorial Day |
| November 11 | Veteran's Day | June 27 | Last day of school (1/2 day) |
| November 25-26 | K-6 Parent-Teacher conferences (1/2 day for K-6 students) | | |

 180 instructional days + 3 Superintendent Conference Days = 183

NOTE: The Board of Education reserves the right to revise this calendar if additional emergency closings are required. If the district does not use any snow days, school will be closed on May 23rd and May 27th. If only one snow day is used, school will be closed on May 23rd.

() - School Closed { } - Conference Days * - First/Last day of school for K-12 students < > - Snow days
 □ - 1/2 day for K-6 students, parent/guardian teacher conferences ^ - Contractual required 1/2 day for K-12 students