

(283)

MINUTES
BOARD OF EDUCATION
Regular Meeting – April 23, 2013
High School Cafeteria

NOT BOARD APPROVED

PRESENT: President, Mrs. Ann Cotten-DeGrasse; Vice President, Mr. Gregory M. Meyer; Mrs. Susan Koukounas; and, Mrs. Amelia Lantz.

LATE: Mr. Thomas Carson

ABSENT: Mrs. Kimberly Ligon and Mr. Jeffrey Falisi.

ALSO PRESENT: Ms. Nancy Carney, Dr. Lois Etzel, Mr. Joseph Ogeka, Jr. and Mr. Sam M. Schneider.

Mrs. Cotten-DeGrasse called the meeting to order at 5:37 p.m.

Call to Order

A motion was made by Mrs. Koukounas, seconded by Mrs. Lantz, to recess to executive session for discussion involving proposed, pending or current litigation, and the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Recess to
Executive Session

Yes 4 No 0
Motion Carried.

The Board of Education recessed to executive session at 5:37 p.m.

Mr. Carson arrived at 5:44 p.m.

A motion was made by Mrs. Lantz, seconded by Mr. Carson, to return to open session.

Return to
Open Session

Yes 5 No 0
Motion Carried.

The Board of Education returned to open session at 7:00 p.m.

A brief recess followed.

The meeting resumed at 7:07 p.m. with the pledge of allegiance to the flag.

Pledge of Allegiance

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There were about 12 other people in attendance.

ALSO PRESENT: Mrs. Barbara O’Kula.

A motion was made by Mr. Carson, seconded by Mrs. Koukounas, to adopt the published agenda.

Adoption of
Published Agenda

Yes 5 No 0
Motion Carried.

Ms. Carney gave the 7th presentation in a series on the proposed 2013-2014 budget to be presented to the voters on May 21. The 2013-2014 proposed budget of \$117,603,605 represents a 5.22% budget-to-budget spending increase over the current fiscal year and an estimated 3.82% tax levy increase. It is fiscally responsible and maintains programs and staff. Approximately 78.82% on the proposed budget is dedicated to programs; 12.28% toward capital expenses; and, 8.90% for administration. The District is pleased with the additional state aid it received which has allowed us to offset next year’s tax levy increase. In addition, approximately \$100,000 from existing reserve funds will be used to implement enhanced security measures district-wide. Registered voters will also be asked to vote on two propositions:

Highlights of
Proposed 2013-2014
Budget

Proposition #1 - Establish a Capital Reserve to be known as the “Transportation, Maintenance and Athletic Fields Capital Reserve” for the purpose of addressing the needs of the bus garage in the future. It would establish a savings account of up to \$10 million to fund a new bus garage, maintenance area and improvements to the athletic fields. The savings account will be funded from the sale of the property on Tuthills Lane and unreserved, undesignated fund balance.

Proposition #2 - Purchase of Real Property that would authorize the Board of Education to acquire a parcel of property near the Phillips Avenue Elementary School to relocate the bus garage to a main campus and the option to buy two pieces of land off Enterprise Park that would give access and an industrial loop without going into residential areas with access to Route 24 and be centrally located.

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A public hearing on the proposed 2013-2014 budget will be held on May 7, 2013 at 7:00 p.m. in the Riverhead High School Cafeteria.

There were no comments made by members of the community related to Agenda topics only.

Community Comments

A motion was made by Mr. Carson, seconded by Mrs. Koukounas, to approve the Consent Agenda as follows:

CONSENT AGENDA
-Approved

Financial

Month of February 2013

<u>Fund</u>	<u>Check Numbers</u>	<u>Amount</u>
General Fund	44717-44949	\$2,818,731.85
Capital Fund	2398-2413	517,031.69
Federal Funds	10409-10436	113,925.99
Cafeteria	9712-9730	33,170.27
Extraclassroom	5653-5664	29,345.21

Budget Transfer

RESOLVED, that the Board of Education of the Riverhead Central School District approves the following budget transfer:

<u>To Code:</u>	<u>From Code:</u>	<u>Amount</u>
2110-158-99-1000	9050-806-99-1000	\$361,904.00
	9760-702-00-1000	
	9060-808-99-1000	
	9020-802-99-1000	
5510-198-99-1000	9010-801-99-1000	48,096.00

Committee on Special Education

RESOLVED, that the Board of Education of the Riverhead Central School District accepts the following recommendations of the Committee on Special Education regarding children with disabilities and whose Individualized Education Plans need to be implemented:

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<u>C.S.E. MEETING</u>	<u>STUDENT NUMBERS</u>
11/08/12	223026
12/06/12	221145
12/07/12	219708
12/12/12	217696
12/19/12	220260
01/08/13	222240, 219237, 219088, 224260, 221083, 212602
01/09/13	219097
01/14/13	225204, 222340, 221233
01/23/13	212000, 214602, 215102, 212446, 213006, 215298, 213477, 214600, 214631
01/24/13	212724
01/28/13	214316, 223026, 220736, 213086
01/29/13	225539, 224206, 224242, 225240, 224258, 225481
01/31/13	213032, 214500, 211693, 216740, 216583, 215423
02/01/13	219380
02/05/13	213022, 213481, 213330, 212046, 213207, 213067, 213022, 212550, 216651
02/07/13	224176, 224457, 224331, 224331
02/13/13	216443, 218463, 217697, 217181
02/14/13	214376, 224448, 223489, 222162, 225393, 222525, 225281
02/15/13	220211, 220207, 220248, 219189, 220698, 220207, 220127, 219537, 220013
02/26/13	217261, 216094, 216339, 216149, 218218, 217161, 217302, 224173
02/28/13	218142, 216170, 210956, 214725, 213427, 213019, 212574, 213414
03/01/13	220564, 220691, 220338, 220297, 220345, 219695, 220230, 220203, 220319
03/04/13	218299, 220434, 218010, 219018, 219014, 219360, 218168, 219427
03/05/13	221447, 218525, 217163, 218332, 217117, 217690, 218300, 218280

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03/06/13	221316, 221114, 221422, 221210, 224052, 224282
03/07/13	212891, 215400, 216386, 214167, 211873, 215562, 217188, 216683, 216010, 216407, 216602, 216633
03/08/13	213052, 221407, 221609, 221275, 221362, 222614, 221611, 221029, 221604, 221408, 222195
03/11/13	219664
03/12/13	217217, 217274, 216681, 216205, 218218
03/14/13	221489, 223343, 223407, 221486
03/15/13	213194
03/19/13	215761, 215116, 216042, 214086, 216147, 215355, 216717
03/19/13	223308
04/05/13	214364

C.P.S.E. MEETINGSTUDENT NUMBERS

01/23/13	226256, 228078, 228189, 227235, 227159, 226189, 227068
01/30/13	226122, 226190, 226211, 227237, 228184, 227176, 227185, 227238
02/04/13	227049, 226187, 226064, 228191, 227013, 226265, 227166, 227236, 226524, 228192, 226040, 227240
02/27/13	227133, 226216, 228171, 227246, 226536, 227239, 228187, 227005
03/06/13	226263, 226241, 227171, 228193, 228024, 226267, 226083, 228195, 228196, 226226, 228024, 226241
03/07/13	227224, 228190, 226185, 226049, 227118, 227142
03/22/13	226078, 226450, 227093, 228160, 226113

Parochial

02/08/13	216290, 217149
02/25/13	999990420, 215288, 999990063, 215709, 99999057

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Personnel

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Professional Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Civil Service Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

Yes 5 No 0
Motion Carried.

On behalf of the Board of Education, Mr. Meyer acknowledged the retirement of Dr. Kevin Stack and wished him luck in his future endeavors. We are most thankful for all he has done in the District.

A motion was made by Mr. Carson, seconded by Mrs. Koukounas, to approve the following resolution:

Adoption of
2013-2014 Budget
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District adopts the proposed budget as presented for the 2013-2014 school year in the total amount of \$117,603,605 to be presented to the public at a budget hearing on May 7, 2013 and subject to approval of the voters on May 21, 2013; and, be it further

RESOLVED, that the Property Tax Report Card for the 2013-2014 school year be approved.

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mrs. Lantz, to approve the following resolution:

Second Reading of
Board Policies

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RESOLVED, that the Board of Education of the Riverhead Central School District accepts the second reading of the following Board policies:

-Approved

- 1000 - Community Relations Goals
- 1050 - Annual District Election and Budget Vote
- 2410 - Policy Development, Adoption, Implementation and Review
- 4532-E.1 - Application for School Volunteers
- 5550 - Student Privacy
- 5710 - Violent and Disruptive Incident Reporting

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Meyer, seconded by Mrs. Lantz, to approve the following resolution:

Acceptance of
Internal Auditing
Report

-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District hereby accepts the Internal Auditing Report for the Riverhead Central School District for the 2012-2013 school year as prepared by Sheehan & Company.

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Meyer, seconded by Mr. Carson, to approve the following resolution:

Award of Bid

-Bug Fighters Etc. Inc.

-Approved

WHEREAS, in April 2013 the District conducted the opening for Bid RH13-009 Pest Control Services; and

WHEREAS, it has been determined that it is in the best interests of the Riverhead CSD to award the bid to Bug Fighters Etc., Inc. of Yaphank, NY; and

NOW THEREFORE, BE IT RESOLVED that the contract shall be for the period July 1, 2013 through June 30, 2014, with the option to renew for (2) one-year periods upon concurrence of the RCSD and said vendor, under the same terms and conditions; and

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BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education and the Superintendent to sign any necessary documents.

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mr. Meyer, to approve the following resolution:

Award of Bids
-Approved

WHEREAS, in 2012, the District solicited various bids; and

WHEREAS, the Board of Education entered into contracts with various vendors for terms ending June 30, 2013; and

WHEREAS, these vendors are agreeable to additional one-year extensions under the same terms and conditions;

NOW THEREFORE, BE IT RESOLVED, that the various bids are extended from July 1, 2013 through June 30, 2014:

<u>VENDOR</u>	<u>PURPOSE</u>	<u>BID NUMBER</u>
Andrew Nill Inc. of Center Moriches, NY	Miscellaneous Roofing Repairs	RH11-006
M.D. Electrical Service, Inc. of Shoreham, NY	Electrical: Maintenance and Repairs	RH11-022
Peconic Propane, Inc. of Calverton	Propane Fuel for District Vehicles	RH11-021
Best Climate Control Corp. of Bohemia, NY	Air Conditioning: Maintenance and Repairs	RH11-027
Ultimate Power Inc. of West Babylon, NY	Air Conditioning: Maintenance and Repairs	RH11-027
George L. Donneson Inc. of Westhampton Beach, NY	School Lunch Program: Deli Meats	RH12-002
Antorino Sewer and Drain Service, Inc. of Islandia, NY	Cesspool Pumping & Related Services	RH11-015
A to Z Printing Ltd. of Massapequa, NY	Printing and Duplicating Services	RH13-002
Thomas Graphics of Hauppauge, NY	Printing and Duplicating Services	RH13-002

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J.W. Pepper & Son, Inc. of Paoli, PA	Sheet Music	RH13-004
Sam Ash Music Corporation of Hicksville, NY	Sheet Music	RH13-004
Catalano's Musical Products of New Hyde Park, NY	Sheet Music	RH13-004
National Discount Music, Inc. of Otisville, NY	Sheet Music	RH13-004
Bird Bus Sales of Elmsford, NY	Bird Bus Fleet Replacement Parts	RH13-001

BE IT FURTHER RESOLVED, that the President of the Board of Education and Superintendent are authorized to sign any necessary documents.

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mrs. Lantz, to approve the following resolution:

Approval for the
Certification of
Lead Evaluators
-Approved

RESOLVED, that David Enos, Philip Kent, Alison Conroy, and William Reid Groth are hereby certified as Qualified Lead Evaluators of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the Riverhead Central Faculty Association for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;

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- (5) Application and use of the assessment tools that the Riverhead Central School District utilizes to evaluate its classroom teachers, including but not limited to professional growth goals, school improvement goals, etc.
- (6) Application and use of the State-approved locally selected measures of student achievement used by the School District to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the School District to evaluate a classroom teacher under 8 NYCRR §30-2, including:
 - (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and
 - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators provided by the NYSED.

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mrs. Lantz, to approve the following resolution:

RESOLVED, that the Board of Education of the Riverhead Central School District appoints the following persons for the Annual School District Budget Vote and Election of Board Members on May 21, 2013:

Appointment of
Vote Workers for
Special District
Meeting

-Approved

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Chairpersons: Dorothy Exum, Deborah Goroleski, Lenard Makowski, and Gail Yeager (District-wide Chairperson of Special District Meeting).

Co-Chairperson: Barbara O’Kula

Inspectors of Election: Adele Abrahamsen, Jean Belgrave, Evelyn Buhner, Holly Chew, Joseph Czulada, Anton DeMartino, Phyllis DeMartino, Dorothy Haupt, Marianne Kavanagh, Maxine Kleedorfer, Barbara Lennon (Chief Inspector of Election), Margaret Makowski, Pamela Maltagliati, Sarah Mayo, Patricia Raynor, Carolyn Vanston, and Shirley Womack.

Poll Clerks: Amanda Jane Brown, Alice Carter, Rose Czulada, Veronica Douglass, Muriel Groneman, Walter Harris, Jr., Irene Kneski, Irene Lachick, Frances Mapes, Theodora Midgette, Linda Urig, Patricia Womack-Bright.

AND BE IT FURTHER RESOLVED, that the rate of compensation for the Inspectors of Election and Poll Clerks be set at \$10.00 per hour. Employees of the District shall receive one and one-half times the employee’s hourly rate beyond the normal workday.

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Carson, seconded by Mr. Meyer, to approve the following resolution:

Out of State
Field Trip
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District approves the field trip to the Medieval Times Tournament in Lyndhurst, New Jersey for all sixth grade students to the performances on Tuesday-June 11, 2013 (1/2 student body) and Wednesday, June 12, 2013 (1/2 student body), at a cost to the District not to exceed \$2,000.

Yes 5 No 0
Motion Carried.

A motion was made by Mrs. Koukounas, seconded by Mr. Carson, to approve the following resolution:

Overnight Field Trip
-Approved

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RESOLVED, that the Board of Education of the Riverhead Central School District approves the field trip request of the Boys' and Girls' Spring Track and Field Team (up to 10 students) to participate in the Spring Track and Field State Championships in Middletown, New York on June 7-8, 2013, at a cost to the District not to exceed \$1,500 for food, lodging, and transportation for chaperoning coaches.

Yes 5 No 0
Motion Carried.

Ms. Carney introduced the new Physical Education teacher, Kristen Hordy. There were over 600 applicants for the position and a rigorous process to screen 120 candidates was conducted. Kristen was an outstanding candidate and we welcome her to the District.

Opportunity for
Superintendent

More news and accomplishments in the District include:

- Congratulations to the Riverhead Middle School Latinists who won 1st place in The Certamen hosted by SUNY Stony Brook on April 10 and to the Riverhead High School Latinists who won 2nd place in the Advanced Level.
- High School Special Education teacher, Tim Paige, won a grant from the Nassau Suffolk Autism Society of America's 2012 Grant Program. As part of his win, Mr. Paige chose to receive a "classroom makeover" and buy equipment for a recycling program as part of the Occupational Education opportunities provided for the students.
- The Riverhead High School Interact Club hosted the Senior Citizen Prom in the High School Cafeteria on April 17 where everyone enjoyed a wonderful night of dinner and dancing.
- Congratulations to Matt Crohan who pitched three straight shutouts and had 15 strikeouts in a two-hit performance which impressed major league scouts.
- Good Luck to Riverhead High School Alumni and Suffolk County's top football player, Miguel Maysonet, who is on the brink of being drafted by the NFL.

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- Members of the League III Riverhead Blue Waves Championship Boys' Basketball team were honored at the Suffolk County Coaches Association awards dinner on April 10. The Waves won six games in a row to win a berth in the playoffs and finished the regular season 12-2 in League III and 15-3 overall. This was their first league title in 16 years.
- April 19 was designated as "Dare to be Aware" day in the schools for students and staff to recognize that all people should be treated with dignity and respect despite individual differences.
- Aquebogue, Riley, and Roanoke Schools participated in a special fundraiser for the "iCanBike" camp, conducted through the Down Syndrome Advocacy Foundation and The Center for Community Inclusion at Long Island University Post Campus. The camp has a success rate of 80% in teaching individuals with disabilities to independently ride a conventional two-wheeler bike. The schools raised over \$1,200.
- The Riverhead Community Coalition for Safe and Drug-Free Youth will host a community forum on April 29th at 7:00 p.m. at the Riverhead High School entitled, "Rx for Disaster: Get Smart About Prescription Painkillers and Over the Counter (OTC) Drugs." The forum will address the growing problem of drug abuse on Long Island and learn what we can do to keep our families and community safe.
- The 2nd Annual Crazy Sports Night held on April 12th sponsored by the PTO Executive Council was a huge success. The event raised more than \$5,400 for the Brendan House, a home for victims of traumatic brain injury on Sound Avenue in Riverhead. We are hopeful that Michael Hubbard will reside there as soon as the home is fully remodeled.
- The National Honor Society Induction Ceremony will be held tomorrow night at the Vineyard Caterers.
- The Riverhead High School Blue Masques will have a fundraising event that will take place on opening night of *Fiddler On The Roof*. Anyone who is 21 and over with a valid driver's license can go to Riverhead Ford Lincoln dealership and test drive the new 2013 collection on April 27. For each test drive, they will give the Blue Masques \$20.
- Riley Avenue Elementary School's Magnificent Masterpieces Art Show will be held in their gym on April 29th. There are two sessions: Grades K-2 @ 5:00-6:00 p.m. and Grades 3-4 @ 6:30-7:30 p.m. Proceeds from this fundraiser will go to visiting artists.

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•Spring concerts are coming up. Visit our website to find out where the concerts are taking place.

Contracts under \$25,000 approved and executed by the Superintendent of Schools:

Thomas D. Reilly, PE	Professional Engineering Svcs. Inc.; 2013-2014	Not to exceed \$6,000.00
Town of Riverhead	Use of Stotzky Park grounds and facilities	No cost to District

Mr. Meyer commended Mr. Schneider and the Business Office for the great job they did during the auditing and budgeting process. He also announced that a football ring ceremony was conducted by Leif Shay this past Friday evening. It was a ceremony for the Suffolk County Championship Football Team when they were given their championship rings paid for by contributions from the community. Thank you so much.

Opportunity for Board Members

Ms. Barbara Barosa, President of the R.C.F.A., inquired as to the availability of policies when they are submitted for first, second and third readings. (Mrs. Cotten-DeGrasse stated that they are on the District's website as a draft prior to final adoption.) She also announced that a rally for the future of public education is being held at the State Capital in Albany on June 8th. The R.C.F.A. is providing two charter buses and will leave the High School at 10:00 a.m. There are 110 seats available and everyone is encouraged to attend. You may call the R.C.F.A. office at 631-727-2262 or email donna.verbeck@riverhead.net to reserve a seat.

Opportunity for R.C.F.A.

Comments from the community include:

Community Comments

-inquiry on the District's use of specific software that tracks voter turnout which is currently under investigation by the State Education Department (Ms. Carney stated that the District has received no notification and has never used the software in any way, shape, or form for electioneering. The software is used as a database and was purchased in 2008 as part of our shared

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services contract with ESBOCES and was implemented in May 2009. We use it as an electronic tool to be more efficient and keep our records updated and accurate. The software is not illegal...it is a matter as to whether you use it in an illegal manner. On election day, we do not make calls to voters or target people based on that software.)

-Who is "Riverhead Vote Yes" as this group lobbied and made phone call campaigns for passage of the bond referendum in 2011? (Ms. Carney answered that that was done by private people. Voter records are also public records and can be accessed through the Suffolk County Board of Elections.)

-If the software is part of the shared services contract, what are the associated costs and are there any cost savings? (Mr. Schneider stated that if it's eligible for aid, we would get it but he will check nonetheless.)

The Board of Education congratulated Mr. William Hsiang on his re-election to the ESBOCES Board.

A motion was made by Mr. Carson, seconded by Mrs. Lantz, to adjourn the meeting.

Adjournment

Yes 5 No 0
Motion Carried.

The meeting adjourned at 7:54 p.m.

Respectfully submitted,



Barbara O'Kula
District Clerk

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Personnel

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1. Professional Personnel:

Name:

Appointments:

Probationary Teaching Appointment:

Kristen Hordy	Physical Education/Health Teacher (Replacing Barbara Barosa/Retirement)	9/1/13-8/31/16
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Leave Replacement:

Jennifer Hirsch	Elementary Teacher - Phillips (Replacing Jennifer Simoes)	4/29/13-6/19/13
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Kari Schiano	French Teacher - High School (Replacing Kristine Cresser)	4/19/13-6/14/13
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Coaching:

Ralph Pepe	Boys' Lacrosse - Varsity Assistant	Spring 2013
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Home Instructor:

Colleen Richardson	Home Instructor	2012-2013 school year
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Physical Therapist:

Patricia Cajigas	Part Time Physical Therapist - District Wide	9/1/12-6/30/13
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Leave of Absence:

Kristine Cresser	French Teacher	4/19/13-6/14/13
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Extension of Unpaid Leave of Absence:

Carrie Weber	Reading Teacher	From: 4/16/13-4/22/13 To: 4/16/13 -4/26/13
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Retirement/Resignation:

Dr. Kevin Stack	Assistant Director of Special Education	6/30/13
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2. Civil Service Personnel:

Appointments:

Substitute Custodial Worker 1:

Raymond Baldwin	Substitute Custodial Worker 1	4/24/13-6/30/13
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Substitute Guard:

Abner L. Caraballo	Substitute Guard	4/24/13-6/21/13
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Substitute Monitor:

Christine Brooks	Substitute Monitor	4/24/13-6/21/13
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Extension of WC Leave of Absence:

Joanne Bonne'	Special Education Aide	From: 2/1/13-4/11/13 To: 2/1/13-4/29/13
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Extension of Unpaid Leave of Absence:

Carol Reichert	School Bus Driver	From: 9/5/12-4/16/13 To: 9/5/13-6/30/13
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Resignation:

Annette Galante	School Monitor (Non-Contract)	4/22/13
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