

(098)

NOT BOARD APPROVED

MINUTES
BOARD OF EDUCATION
Regular Meeting – September 13, 2011
High School Auditorium

PRESENT: Vice President, Mr. Gregory Meyer; Mr. Jeffrey Falisi;
Mr. William Hsiang; Mrs. Amelia Lantz; and, Mrs. Kimberly Ligon.

ABSENT: Mrs. Ann Cotten-DeGrasse and Mr. Timothy Griffing.

ALSO PRESENT: Ms. Nancy Carney, Dr. Lois Etzel, Mr. Sam
Schneider, and Mr. Joseph Ogeka, Jr.

Mr. Meyer called the meeting to order at 6:20 p.m.

Call to Order

A motion was made by Mrs. Ligon, seconded by Mr. Hsiang, to
recess to executive session to discuss personnel.

Recess to
Executive Session

Yes 5 No 0
Motion Carried.

The Board of Education recessed to executive session at 6:21 p.m.

A motion was made by Mr. Hsiang, seconded by Mrs. Ligon, to
return to open session.

Return to
Open Session

Yes 5 No 0
Motion Carried.

The Board of Education returned to open session at 7:10 p.m.

A brief recess followed.

The meeting resumed at 7:16 p.m. with the pledge of allegiance to
the flag.

Pledge of Allegiance

There were about 21 other people in attendance.

ALSO PRESENT: Mrs. Barbara O’Kula.

A motion was made by Mr. Falisi, seconded by Mrs. Lantz, to
amend the Consent Agenda to include the following:

Amend Consent Agenda
-Approved to Amend

Civil Service Personnel Recommendation

Appointment

Donna Mauro – School Monitor, part-time, effective 9/1/11.

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Yes 5 No 0
Motion to Amend Carried.

A motion was made by Mr. Hsiang, seconded by Mrs. Ligon, to amend the agenda to include the following resolutions:

Amend Agenda
-Approved to Amend

1.) RESOLVED, that the Board of Education of the Riverhead Central School District , having reviewed the terms and conditions of a certain Settlement Agreement concerning a member of the non-instructional staff, hereby approves such settlement and directs the President of the Board of Education to execute the settlement on behalf of the Board.

2.) RESOLVED, that the Board of Education of the Riverhead Central School District approves the appointment of the following individual for the 2011-2012 school year:

Sharon Stark Truland – Volunteer Coach (Field Hockey)

3.) RESOLVED, that the Board of Education of the Riverhead Central School District hereby accepts the donation to the Riverhead Central School District of the Target Schools Award from First Book, valued in the amount of \$500, to be used at the Roanoke Avenue Elementary School.

Yes 5 No 0
Motion to Amend Carried.

A motion was made by Mrs. Lantz, seconded by Mr. Hsiang, to adopt the published agenda as amended.

Adoption of
Published Agenda as
Amended
-Approved

Yes 5 No 0
Motion Carried.

Comments from the community are:

Community Comments

-Who is Stephen Peppaceno as indicated in the Overnight Field Trip? (Ms. Carney stated that he is a Riverhead High School Senior who is a very accomplished student and musician and was selected to represent Riverhead High School in this year's All State Mixed Choir.)

Mr. Meyer announced that Mrs. Cotten-DeGrasse was unable to make tonight's meeting because she is not feeling well.

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A motion was made by Mr. Hsiang, seconded by Mr. Falisi, to approve the Consent Agenda as amended:

CONSENT AGENDA

Personnel

-Personnel
-Approved as Amended

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Professional Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Civil Service Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS and inclusive of the following addendum)

Appointment

Donna Mauro – School Monitor, part-time, effective 9/1/11.

Yes 5 No 0
Motion Carried.

A motion was made by Mrs. Lantz, seconded by Mr. Hsiang, to approve the following resolution:

Adoption of Budget
Development Calendar
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District hereby adopts the 2012-2013 Budget Development Calendar (SEE ATTACHED).

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Falisi, seconded by Mr. Hsiang, to approve the following resolution:

Overnight Field Trip
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District approves the participation of Stephen Peppaceno to the NYSSMA All State Festival and Conference in Rochester, New York on December 1-4, 2011. The total cost to the district shall not exceed \$2,200.

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Mr. Falisi inquired as to transportation being supplied by a charter bus to the destination. (Ms. Carney explained that the charter bus is for the child and chaperone. The cost for transportation is estimated and is on the district's request form that is submitted as a total estimated cost for transportation. The choice of hotel is not known until arrival at the conference and Board approval is for reimbursement for food, etc., if necessary.)

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Falisi, seconded by Mr. Hsiang, to approve the following resolutions:

Donations
-Approved

RESOLVED that the Board of Education of the Riverhead Central School District hereby accepts the donation of \$500.00 from Toni Ann Lettenburger, John Lettenburger, and Michael Lettenburger in memory of their daughter and sister, Alyssa Acquafredda, to be used for the costs of Book of the Month for the classroom libraries at the Phillips Avenue Elementary School; and, be it further

RESOLVED, that the Board of Education of the Riverhead Central School District hereby authorizes a budgetary increase to the budget line of A 2110-513-05-1100, in the amount of \$500.00, to be offset by this donation.

RESOLVED, that the Board of Education of the Riverhead Central School District hereby accepts the donation to the Riverhead Central School District from the Riverhead Rotary of school supplies worth \$1,932.06.

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Hsiang, seconded by Mrs. Lantz, to approve the following resolution:

Intermunicipal Agreement
-Approved as Amended

RESOLVED, that the Board of Education of the Riverhead Central School District approves the Intermunicipal Agreement for Emergency Preparedness and Evacuation Procedures and Provisions between the Riverhead Central School District and the Town of Riverhead; and, authorizes the President of the Board of Education to sign such agreement.

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In a discussion that followed, Mr. Falisi recommended that the last page of the contract be amended to change the name of the authorized signatory to the current Assistant Superintendent for Business, Sam Schneider.

A motion was made by Mr. Hsiang, seconded by Mr. Falisi, to approve the resolution with amended change.

Yes 5 No 0
Motion to Amend Carried.

A motion was made by Mr. Hsiang, seconded by Mr. Falisi, to approve the resolution as amended.

Yes 5 No 0
Motion Carried as Amended.

A motion was made by Mr. Falisi, seconded by Mr. Hsiang, to approve the following resolution:

RESOLVED, that the Board of Education of the Riverhead Central School District hereby approves the year-end adjustments to the General Fund fund balance pursuant to General Municipal Law, Sections 6-D and 6-P.

(SEE ATTACHED CHART)

Yes 5 No 0
Motion Carried.

Approval of Year-End
Adjustments to General
Fund Balance
-Approved

A motion was made by Mr. Hsiang, seconded by Mrs. Lantz, to approve the following resolution:

RESOLVED, that the Board of Education of the Riverhead Central School District, having reviewed the terms and conditions of a certain Settlement Agreement concerning a member of the non-instructional staff, hereby approves such settlement and directs the President of the Board of Education to execute the settlement on behalf of the Board.

Yes 5 No 0
Motion Carried.

Stipulation of Settlement
-Approved

A motion was made by Mr. Hsiang, seconded by Mrs. Ligon, to approve the following resolution:

Appointment
-Volunteer Coach

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RESOLVED, that the Board of Education of the Riverhead Central School District approves the appointment of the following individual for the 2011-2012 school year:

-Approved

Sharon Stark Truland – Volunteer Coach (Field Hockey)

Yes 5 No 0
Motion Carried.

A motion was made by Mr. Falisi, seconded by Mrs. Ligon, to approve the following resolution:

Donation
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District hereby accepts the donation to the Riverhead Central School District of the Target Schools Award from First Book, valued in the amount of \$500, to be used at the Roanoke Avenue Elementary School.

Yes 5 No 0
Motion Carried.

Ms. Carney commented on the agreement with the Town of Riverhead in that, in case of emergencies like Hurricane Irene, the High School is used as an evacuation center. Twenty-one bus drivers volunteered to bus residents and both the maintenance staff and security guards partook during this emergency. She thanked and applauded our staff who volunteered to help out in a time of uncertainty for the good of the community. She also thanked the Riverhead Rotary and Target for their donations that help support our schools. She further announced that the first day of school was very organized and safe although there were some challenges with the buses which are being worked upon to consolidate bus stops to be cost effective due to an increase in enrollment by about 200 students since June. To address the additional enrollment and overcrowding on the buses, the District is adding four elementary bus routes starting Monday and remains confident that all will be running smoothly very shortly. To commemorate the 10th Anniversary of September 11th, students and teachers in all the schools participated in a day of remembrance. The Riverhead High School Student Government and Class Officers helped to disseminate boxes of school supplies donated by the Riverhead Rotary on September 2nd; and, all fall varsity sports teams have had their first games of the season. The Varsity Football Team started off with a win against East Islip.

Opportunity for
Superintendent

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Two alumni of the District, Kaleigh Van Vliet-Baig and her husband, Tahir Baig, have opened their *Off Main* eatery, which they describe as a New York City-style deli. The eatery is just down the street from the Pulaski Street School and we wish them all the best and thank them for coming back to the community. Upcoming events include the dedication of the PFC Garfield M. Langhorn Memorial Library at the Pulaski Street School on September 16th. A reminder that the Riverhead High School Back-to-School Night is scheduled for September 15th; ACCE registration is September 19-22 in the South Library of the High School; and, Homecoming is scheduled for September 24th.

Approved contracts under \$25,000 signed by the Superintendent:

Dr. Robert Dell'Amore	Professional Development	\$ 500.00
Eden II	SEDCAR	1,936.00
G. William Husing	Instruct Pre-licensing Class	1,474.20
G. William Husing	Instruct Driver Education	3,539.00
Anthony Yaruso	Instruct Driver Education	3,539.00
Hope for Youth	Education Services	4,000.00

Mr. Falisi thanked Ms. Carney, Mr. Ogeka, Mr. Finnerty, security guards and maintenance staff, the Riverhead Police Department, the Sheriff's Department, the State Police, Riverhead Elks, Riverhead Ambulance and everyone else who stepped up to deal with 300 people and provide accommodations during Hurricane Irene.

Opportunity for Board Members

Mr. Meyer informed the Board and public that the Fundraising Committee has met several times with another meeting scheduled for this Friday. He will give a more specific report at the next Board meeting.

Mrs. Ligon commented that the Transportation Department has already made progress to address parents' concerns for the safety of the children we serve. She addressed concern of the grass at a specific bus stop to which Ms. Carney offered to look into.

Ms. Barbara Barosa commented on the beautiful ceremony to memorialize the recent passing of teacher, Alyssa Acquafredda and thanked all who attended.

Opportunity for R.C.F.A.

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Additional community comments included:

Community Comments

-concern on increasing class sizes at Roanoke and what happens when those class sizes exceed contractual limits? (Ms. Carney stated that the District has seen an increased enrollment of 200 students, most of which come from the Flanders area. The Aquebogue Elementary School is the only school where enrollment went down. There are Teaching Assistants in K-1 classrooms and the District is doing the best it can and is hopeful that enrollment will stabilize. Adequate classroom space is also an issue and the District will make adjustments as and where needed.)

-concern on a personal transportation issue for her child and inquiry as to who supervises the department as 1-1/2 hours on a bus is unreasonable (Ms. Carney offered to discuss the matter to get specifics and research to help shorten the time.)

-is the District verifying that the 200 recently enrolled students are in fact Riverhead residents? (Per Ms. Carney: Yes, many of these students live in rental housing and are homeless.)

A motion was made by Mr. Falisi, seconded by Mrs. Lantz, to adjourn the meeting.

Adjournment

Yes 5 No 0
Motion Carried.

The meeting adjourned at 7:53 p.m.

Respectfully submitted,



Barbara O'Kula
District Clerk

NOT BOARD APPROVED

Personnel

Professional Personnel Recommendations:

The Superintendent of Schools recommends the following personnel actions:

<u>Name:</u>	<u>Title:</u>	<u>Effective Date:</u>
<u>Appointments:</u>		
Emily Puccio	STAR Academy Facilitator (Replacing P. Huszagh)	2011-2012 School Year
Shannon McCafferty	.4 Art Teacher	9/12/11-6/30/12
Meghan Montpetit	Leave Replacement - Elementary (Replacing Lauren Mc Donald)	9/26/11-12/23/11
Cynthia Woschnik	2-4 Program Instructor	9/1/11-1/31/12 2/1/12-6/30/12
Mary Cholodenko	2-4 Program Instructor	9/1/11-1/31/12 2/1/12-6/30/12
Christopher Nese	2-4 Program Instructor	9/1/11-1/31/12 2/1/12-6/30/12
Sharon DiGiuseppe	2-4 Program Instructor	9/1/11-1/31/12 2/1/12-6/30/12
Michelle Strobel	2-4 Program Instructor	9/1/11-1/31/12 2/1/12-6/30/12
Alison Laino	2-4 Program Instructor	9/1/11-1/31/12 2/1/12-6/30/12
<u>Middle School Advisor Appointments:</u>		
Rebecca Ramsey	8th Grade Class Advisor	9/1/11-6/30/12
Rebecca Ramsey	Memory Book Club Co-Advisor	9/1/11-6/30/12
Alyson Grossman	Environmental Club Co-Advisor	9/1/11-6/30/12
<u>Substitute Appointments:</u>		
Frank Amitrano	Substitute Teacher	2011-2012 School Year
Dawn Bauland	Substitute Teacher	2011-2012 School Year
Joanne Hill	Substitute Teacher	2011-2012 School Year
Amy Krawczyk	Substitute Teacher	2011-2012 School Year
Amanda LoCascio	Substitute Teacher	2011-2012 School Year
Meghan Montpetit	Substitute Teacher	2011-2012 School Year

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Personnel

Professional Personnel Recommendations:

The Superintendent of Schools recommends the following personnel actions:

<u>Name:</u>	<u>Title:</u>	<u>Effective Date:</u>
<u>Substitute Appointments (Continued):</u>		
Jutta Mariotti	Substitute Teacher	2011-2012 School Year
Patricia O'Neil	Substitute Teacher	2011-2012 School Year
Gregory Sanders	Substitute Teacher	2011-2012 School Year
Jackie White	Substitute Teacher	2011-2012 School Year
Denise Voegel	Substitute Teacher	2011-2012 School Year

10-11 TITLE IIA Grant

Colleen Nizza	Atlas Curriculum Writing 5-6 Grade	7/1/11-8/31/11
Theresa Curry	Professional Development K-2 Math	7/1/11-8/31/11
Cindy Haverty	Professional Development K-2 Math	7/1/11-8/31/11
Joanne Hess	Professional Development K-2 Math	7/1/11-8/31/11
Matthew Smorra	Professional Development K-2 Math	7/1/11-8/31/11
Maria Toth	Professional Development K-2 Math	7/1/11-8/31/11

Salary Advancements:

Richard D'Alsace	To: MA+75 Step 6 From: MA+60 Step 6	9/1/11
Darren Dunn	To: MA+75 Step 13 From: MA+60 Step 13	9/1/11
Chad Haverty	To: MA+75 Step 11 From: MA+60 Step 11	9/1/11
Kathleen Horn	To: MA+60 Step 9 From: MA+45 Step 9	9/1/11
Barbara Marsicano	To: MA+75 Step 7 From: MA+60 Step 7	9/1/11
Selena Pagliarulo	To: MA+60 Step 6 From: MA+45 Step 6	9/1/11
Rebecca Ramsey	To: MA+30 Step 4 From: MA+15 Step 4	9/1/11

Resignations:

Michelle Gode	English Teacher	8/17/11
Jennifer Torquato	Elementary Teacher - Leave Replacement	8/31/11

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Civil Service Personnel Recommendations:

CIVIL SERVICE PERSONNEL

The Superintendent of Schools recommends the following personnel actions:

<u>Name:</u>	<u>Title:</u>	<u>Effective Date:</u>
<u>Appointments:</u>		
Janette Velardi	Purchasing Agent Business Office (Replacing C. Schnell)	9/14/11
John Potter	School Monitor Middle School (Replacing M. Anderson)	9/7/11
<u>Change in Status</u>		
Kathleen Smith	From: Senior Clerk Typist To: Secretarial Assistant	9/14/11
<u>Appointments:</u>		
Lisa Bennett-Harris	School Monitor - Non-Contract Position	9/14/11-6/30/12
Kristina Delaney	School Monitor - Non-Contract Position	9/07/11-6/30/12
Grace Franco	School Monitor - Non-Contract Position	9/14/11-6/30/12
Annette Galante	School Monitor - Non-Contract Position	9/14/11-6/30/12
Amy Gosker	School Monitor - Non-Contract Position	9/14/11-6/30/12
Tye Jones	School Monitor - Non-Contract Position	9/14/11-6/30/12
Eileen Ludrosky	School Monitor - Non-Contract Position	9/14/11-6/30/12
Antoinette Owen	School Monitor - Non-Contract Position	9/14/11-6/30/12
Andrea Stursberg	School Monitor - Non-Contract Position	9/14/11-6/30/12
Yolanda Thompson	School Monitor - Non-Contract Position	9/14/11-6/30/12
Khatisier Mardice	Substitute School Bus Driver	9/14/11-6/30/12
Stan Mc Cormick	Substitute School Bus Driver	9/14/11-6/30/12
Daniel Turbush	Substitute School Bus Driver	9/14/11-6/30/12
Kevin Zaneski	Substitute School Bus Driver	9/14/11-6/30/12
Hassan Olowu	Substitute School Teacher Aide	9/14/11-6/30/12
Shatara Mitchell	Substitute School Monitor	9/14/11-6/30/12
Andrea Rawlings	Substitute School Monitor	9/14/11-6/30/12
Jennifer Valcin	Substitute School Monitor	9/14/11-6/30/12
Suzanne Young	Substitute School Monitor	9/14/11-6/30/12
Michael Dello Russo	Student Worker Level 2	9/14/11-6/30/12
Jonah Spaeth	Student Worker Level 2	9/14/11-6/30/12
Patrick Carroll	Student Worker Level 2	9/14/11-6/30/12
<u>Request for Unpaid Leave of Absence:</u>		
Shannon Ruland	Special Ed Aide	9/1/11-9/14/11 Workers Compensation
<u>Resignation:</u>		
Doreen Jackson	Special Ed. Aide	8/23/2011
<u>Retirement:</u>		
Alice Jasinski	School Bus Driver	8/30/2011

Riverhead Central School District
2012-2013 Budget Development Calendar

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10/17/2011-Monday	Superintendent's Budget outlook and Budget materials reviewed with all Administrators.
11/01/2011-12/2/2011	Tentative Budget request reviewed with Administrators.
1/10/2012- Tuesday	Board Meeting-Tentative Budget goals approved by Board of Education
1/31/2012-Tuesday	Special Meeting – Budget (Personnel Discussion) 5:30 p.m., District Office
2/7/2012– Tuesday	Board Meeting – Budget Presentation General Support - Benefits - Debt Service
2/15/2012-Wednesday	Board Meeting – Budget Presentation Facilities – Transportation
2/28/2012 – Tuesday	Board Meeting -Budget Presentation - Regular Day School Budget
3/1/2012- Thursday	Application for approval of Tax Levy Limit submitted to Comm. of Education and Comm. of Taxation and Finance
3/6/2012 – Tuesday	Budget Presentation - Special Education, PPS, Guidance, and the balance of Instructional Budget
3/13/2012 – Tuesday	Board Meeting – Budget Presentation - Revenue – Tax Levy
3/27/2012 – Tuesday	Board Meeting – Presentation of Total Tentative Budget
3/29/2012- Thursday	First publication of legal notices of Budget Vote and Board Election
4/16/2012 – Monday	Last date for submission of petitions for nominations of Board Candidates
4/17/2012 – Tuesday	Board Meeting – Adoption of Proposed Budget; Approve Property Tax Report Card
4/18/2012 – Wednesday	Submission of Property Tax Report Card
5/1/2012 – Tuesday	Proposed Budget data on file in each school, district offices and public library. Budget data notice submission to State
5/08/2012 – Tuesday	Board Meeting and Public Hearing on Proposed School Budget;
5/09/2012 – Wednesday	Mail School Budget 6-day Notice
5/10/2012-Thursday	Deadline to receive mailed Absentee Ballot Applications
5/15/2012 – Tuesday	School Budget Vote and Annual Elections-

RIVERHEAD CENTRAL SCHOOL DISTRICT
GENERAL FUND CLOSING ADJUSTMENTS

FUND BALANCE CLASSIFICATIONS	GENERAL FUND JUNE 30, 2011	ADJUSTMENTS	ADJUSTED GENERAL FUND JUNE 30, 2011	SPECIAL AID	SCHOOL LUNCH	CAPITAL RESERVE	TOTAL
<i>Nonspendable</i>							
<i>Restricted</i>					\$ 20,975		\$ 20,975
Employee Benefit Accrued Liability Reserve	\$ 6,027,974	\$ 42,634	\$ 6,070,608				\$ 6,070,608
Workers' Compensation Liability Reserve	\$ 1,001,666		\$ 1,001,666				\$ 1,001,666
2006 Capital Reserve						\$ 3,934,125	\$ 3,934,125
2011 Repair Reserve	\$ 1,829,165	\$ 1,170,835	\$ 3,000,000				\$ 3,000,000
<i>Committed</i>							
Reserve for Encumbrances	\$ 114,039		\$ 114,039				\$ 114,039
<i>Assigned</i>							
Designated for Subsequent Year's Budget to Reduce Taxes (2011-2012)	\$3,440,000		\$ 3,440,000		\$ 105,778		\$ 3,545,778
<i>Unassigned</i>							
Fund Balance- Unreserved Portion	\$ 5,597,255	\$ (1,213,469)	\$ 4,383,786				\$ 4,383,786
TOTAL FUND BALANCE	\$ 18,010,099	\$ -	\$ 18,010,099	\$ -	\$ 126,753	\$ 3,934,125	\$ 22,070,977
2011-2012 BUDGET							
\$109,594,658							
Unreserved Fund Balance Limit							
4%	\$ 4,383,786						

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