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NOT BOARD APPROVED

MINUTES
BOARD OF EDUCATION
Regular Meeting – October 11, 2011
High School Auditorium

PRESENT: President, Mrs. Ann Cotten-DeGrasse; Vice President, Mr. Gregory Meyer; Mr. William Hsiang; and, Mrs. Amelia Lantz.

ABSENT: Mr. Jeffrey Falisi, Mr. Timothy Griffing, and Mrs. Kimberly Ligon.

ALSO PRESENT: Ms. Nancy Carney, Dr. Lois Etzel, Mr. Sam Schneider, Mr. Joseph Ogeka, Jr., and Christopher Venator, Esq.

Board President, Mrs. Cotten-DeGrasse, called the meeting to order at 6:19 p.m.

Call to Order

A motion was made by Mr. Meyer, seconded by Mrs. Lantz, to recess to executive session to discuss personnel and collective negotiations pursuant to Article 14 of the Civil Service Law.

Recess to
Executive Session

Yes 4 No 0
Motion Carried.

The Board of Education recessed to executive session at 6:20 p.m.

A motion was made by Mr. Meyer, seconded by Mrs. Lantz, to return to open session.

Return to
Open Session

Yes 4 No 0
Motion Carried.

The Board of Education returned to open session at 7:00 p.m.

A brief recess followed.

The meeting resumed at 7:10 p.m. with the pledge of allegiance to the flag.

Pledge of Allegiance

There were eight other people in attendance.

A motion was made by Mr. Hsiang, seconded by Mr. Meyer, to appoint Mr. Sam Schneider as Clerk Pro Tem.

Appointment of
Clerk Pro Tem
-Sam Schneider
-Approved

Yes 4 No 0
Motion Carried.

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A motion was made by Mr. Meyer, seconded by Mr. Hsiang, to adopt the published agenda.

Adoption of
Published Agenda
-Approved

Yes 4 No 0
Motion Carried.

There were no comments made by members of the community related to Agenda topics only.

Community Comments

A motion was made by Mr. Meyer, seconded by Mrs. Lantz, to approve the following:

CONSENT AGENDA
-Approved

Approval of Minutes

Regular Meeting - August 23, 2011
Special Meeting – August 25, 2011
Regular Meeting – September 13, 2011

Personnel

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Professional Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Civil Service Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

Yes 4 No 0
Motion Carried.

A motion was made by Mr. Hsiang, seconded by Mr. Meyer, to approve the following resolution:

Regional Transportation
Program
-Approved

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RESOLVED, that the Board of Education of the Riverhead Central School District approves the Transportation Contract between the Riverhead Central School District and Eastern Suffolk BOCES for the purpose of providing transportation for students of said district for the period of service to begin September 1, 2011 and end June 30, 2012 at a total anticipated cost of \$ 273,610; and, authorizes the President of the Board of Education to sign such Contract.

Yes 4 No 0
Motion Carried.

A motion was made by Mr. Meyer, seconded by Mr. Hsiang, to approve the following resolution:

Allowance Authorization
No. 2

RESOLVED, that the Board of Education of the Riverhead Central School District approves the following allowance authorization; and, authorizes the President of Board of Education to sign same:

-Sea Breeze General Contracting
-Approved

Change Order No.: 2 at Roanoke Avenue School
SED No.: 58-06-02-04-01-003-013
Contract for: RH11-013 Roof Replacement at Roanoke Avenue Elementary School
Contractor: Sea Breeze General Construction
Capital Project: The Contractor with be authorized to use the allowance for the removal and replacement of existing wooden roof deck as a result of unforeseen conditions.

This allowance of \$3,879.00 shall be paid for out of funds allocated to the allowance portion of the original contract, which had a total price of \$337,000 and shall result in no additional cost to the district.

In a discussion that followed, Mrs. Lantz asked how an allowance works and why is this the second allowance they are seeing. (At the direction of Ms. Carney, Mr. Schneider gave an explanation of the process).

Yes 4 No 0
Motion Carried.

A motion was made by Mr. Meyer, seconded by Mr. Hsiang, to approve the following resolution:

Overnight/Out of State
Field Trip
-Approved

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RESOLVED, that the Board of Education of the Riverhead Central School District approves the 7th and 8th Grades French Club field trip (approximately 45 students, 10 adults) to Quebec City, Canada from the end of the school day on Friday, April 12, 2012 to Monday, April 15, 2012. The total cost to the district shall not exceed \$520 for a nurse.

Yes 4 No 0
Motion Carried.

A motion was made by Mr. Meyer, seconded by Mrs. Lantz, to approve the following resolution:

Out of State
Field Trip
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District approves the field trip request of the NJROTC (approximately 40 cadets) to participate in Drill Meet Competition on Saturday, November 19, 2011 in Bethel, Connecticut at a total cost to the District not to exceed \$1,270 for transportation and participation fees.

Yes 4 No 0
Motion Carried.

A motion was made by Mr. Meyer, seconded by Mr. Hsiang, to approve the following resolution:

Approval of Board
Member to Attend
NYSSBA Workshop
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District approves the attendance of Board member, Amelia Lantz, to the New York State School Boards workshop, *Implementing Dignity for All Students Act*, on November 16, 2011 at the Islandia Marriott Long Island, 3635 Express Drive North, Islandia, New York at a registration fee of \$135.

Yes 4 No 0
Motion Carried.

Ms. Carney thanked all the voters for coming out tonight to vote on the bond referendum, and made the following announcements:

Opportunity for
Superintendent

- Congratulations to Karen Ball, School Lunch Manager, who received the 2011 New York State Best Practices Award for Excellence in Recruiting and Retaining New Employees.

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- Riverhead High School Senior, John Rios, was selected by the College Board as a 2011-2012 Scholar by the National Hispanic Recognition Program. This year, 5,000 students were recognized nationwide out of a pool of 235,000 students.
- Sean O'Hara has announced the names of musicians who will attend the All County Music Festival. They are: Hannah Keiffers (Soprano); Nina Giannuzzi (Alto 2); Chelsea Chizever (Soprano 2); Stephen Peppaceno (Tenor); and, Amanda Gallo (Violin).
- On Friday, October 7th, Riverhead High School Cosmetology student, Kamila Krupa, was featured on TV55 News attaching a pink hair extension in reporter Jodi Goldberg's hair as part of the "Pink Hair for Hope" fundraiser at the Harry B. Ward Technical and Academic Center.
- More than 150 students and their parents attended the Riverhead High School Guidance Department's "College Night" on October 6 in the High School Cafeteria that explored college options and helped provide an understanding of the admission process.
- On October 4, 1,000 schools were selected by their principals to be recognized as part of "A Day Made Better"...a national cause campaign by Office Max facilitated in partnership with non-profit Adopt-A-Classroom to end teacher-funded classrooms. This year's recipient was Kindergarten teacher, Kim Benkert, at the Phillips Avenue Elementary School. In addition to supplies given to Kim, the school received \$3,000 worth of much-needed school supplies. The district extends much appreciation to Office Max to provide economic relief for teachers.
- On October 10, the Riverhead High School Boys' Varsity Soccer team celebrated their 3-2 win over Newfield.
- The Riverhead High School Varsity Football Team is now 5 and 0 after defeating Walt Whitman High School 34-27.
- The Girls' Varsity Tennis Team is doing well and have won eight of their first twelve matches.
- On October 13, the Guidance Department will sponsor an In-House College Fair where students will have the opportunity to talk and receive information from college representatives from all over the Northeast.

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- The Class of 2013 sponsors a Zumba class every Tuesday evening at 6:30-7:30 p.m. at the Riverhead Middle School. Cost is just \$5.

Contracts under \$25,000 approved and executed by the Superintendent of Schools:

| | | |
|-------------------------|-----------------------------------|------------|
| Manning Dandridge | Adult Ed - Line Dancing | \$ 610.80 |
| Virginia Koetzner | Adult Ed - Self Help Workshop | \$ 407.20 |
| Lisa Stevenson | Adult Ed - Long Island History | \$ 814.40 |
| Cornelia Gevinski | Adult Ed - Stained Glass | \$ 325.76 |
| Mark Hobson | Adult Ed – German | \$ 610.80 |
| Claire Latour | Adult Ed – Knitting | \$ 610.80 |
| Sue Cincotta | Adult Ed – Pilates/Yoga | \$ 610.80 |
| Renee Pino | Adult Ed – Zumba | \$1,221.60 |
| Donna Pierro | Adult Ed – Body Sculpt | \$ 610.80 |
| All County Interpreting | Sign Language Interpreting | \$5,000.00 |
| Daytop Preparatory | Education/Rehabilitation Services | \$5,000.00 |

Mr. Meyer then asked for a round of applause for all the great things taking place district-wide.

Opportunity for Board Members

As a member of the Audit Committee, Mr. Meyer stated that they have met with the Internal Auditor and have received a preliminary report on the findings. The auditor is continuing her work and the committee will continue to meet with her throughout the year. Additionally, the Audit Committee, made of of William Hsiang, Amelia Lantz, and Gregory Meyer, met with Jill Sanders, partner at Cullen and Danowski, the External Auditors for the District on October 3, 2011 to review draft copies of the 2011 audit reports of the District’s financial statements; supplementary schedules and independent auditor’s report; the federal single audit report; the extraclassroom activity fund financial statement with independent auditor’s report; the management letter; and, the SAS 114. The District has authorized Ms. Sanders to file the independent audits with the State as required by law, and have also asked her to attend an upcoming meeting of the Board of Education to issue a report to the full Board of Education.

Audit Committee Report

There were no comments made on behalf of the R.C.F.A.

Opportunity for R.C.F.A.

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There were no comments made by members of the community.

Community Comments

A motion was made by Mr. Meyer, seconded by Mrs. Lantz, to adjourn the meeting.

Adjournment

Yes 4 No 0
Motion Carried.

The meeting adjourned at 7:31 p.m.

Respectfully submitted,



Sam Schneider
Clerk Pro Tem

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Personnel

1.) Professional Personnel Recommendations:

Appointments:

| | | |
|-------------------------|-------------------------------|-----------------------|
| Lauren Boden | Substitute Teacher | 2011-2012 School Year |
| Leah De Soiza | Substitute Teacher | 2011-2012 School Year |
| Patricia Hyte-Klotz | Substitute Teacher | 2011-2012 School Year |
| Jennifer Maddaloni | Substitute Teacher | 2011-2012 School Year |
| Jacqueline Ross | Substitute Teacher | 2011-2012 School Year |
| Barbara Seppala | Substitute Teacher | 2011-2012 School Year |
| Kendra Stevenson | Substitute Teacher | 2011-2012 School Year |
| Jacqueline Andrejack | Substitute Teaching Assistant | 2011-2012 School Year |
| Frank Amitrano | Substitute Teaching Assistant | 2011-2012 School Year |
| Jennifer Berman | Substitute Teaching Assistant | 2011-2012 School Year |
| Tracey Carron | Substitute Teaching Assistant | 2011-2012 School Year |
| Anna Crescimanno | Substitute Teaching Assistant | 2011-2012 School Year |
| Deborah Doherty | Substitute Teaching Assistant | 2011-2012 School Year |
| Claire Dowling | Substitute Teaching Assistant | 2011-2012 School Year |
| Stephanie Dubois | Substitute Teaching Assistant | 2011-2012 School Year |
| Meredith Goode | Substitute Teaching Assistant | 2011-2012 School Year |
| Carol Gorman | Substitute Teaching Assistant | 2011-2012 School Year |
| Carla Hanson | Substitute Teaching Assistant | 2011-2012 School Year |
| Joanne Hill | Substitute Teaching Assistant | 2011-2012 School Year |
| Robert Inzalaco | Substitute Teaching Assistant | 2011-2012 School Year |
| Deanna Jakubowsky | Substitute Teaching Assistant | 2011-2012 School Year |
| William Kenzig | Substitute Teaching Assistant | 2011-2012 School Year |
| Laura LeGrady | Substitute Teaching Assistant | 2011-2012 School Year |
| Tanya Leonardi | Substitute Teaching Assistant | 2011-2012 School Year |
| Sandra Lessard | Substitute Teaching Assistant | 2011-2012 School Year |
| Bernadette Marando | Substitute Teaching Assistant | 2011-2012 School Year |
| Robert Meraglia | Substitute Teaching Assistant | 2011-2012 School Year |
| Carol Mishkin | Substitute Teaching Assistant | 2011-2012 School Year |
| Evan Philcox | Substitute Teaching Assistant | 2011-2012 School Year |
| Marianne Porcelli-White | Substitute Teaching Assistant | 2011-2012 School Year |
| Cheryl Sabatini | Substitute Teaching Assistant | 2011-2012 School Year |
| Gregory Sanders | Substitute Teaching Assistant | 2011-2012 School Year |
| Courtney Shaw | Substitute Teaching Assistant | 2011-2012 School Year |
| Robert Svoboda | Substitute Teaching Assistant | 2011-2012 School Year |
| Denise Voegel | Substitute Teaching Assistant | 2011-2012 School Year |
| Patricia White | Substitute Teaching Assistant | 2011-2012 School Year |
| Mary Yarusso | Substitute Teaching Assistant | 2011-2012 School Year |

| | | |
|------------------|-------------------------|----------------|
| Karen Mickaliger | Sports Physicals Review | 7/1/11-8/31/11 |
|------------------|-------------------------|----------------|

Title II Grant - 11-12:

| | | |
|--------------|----------------------------------|----------------|
| Greg Wallace | Smart Physics Curriculum Writing | 9/1/11-8/31/12 |
|--------------|----------------------------------|----------------|

Title II Grant - 10-11:

| | | |
|---------------|-------------------------------------|----------------|
| Jamie Draskin | ELA Curriculum Writing Grades 5 & 6 | 7/1/11-8/30/11 |
|---------------|-------------------------------------|----------------|

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High School Advisor Appointments:

| | | |
|------------------|--------------------------|-----------------------|
| Garrett Moore | Peer Mediation Advisor | 2011-2012 School Year |
| Robert Brandi | Renaissance | 2011-2012 School Year |
| Gregory Wallace | Robotics Club | 2011-2012 School Year |
| Kimberly Skinner | Robotics Club | 2011-2012 School Year |
| Amy Doucette | Youth Leadership Advisor | 2011-2012 School Year |

Pulaski Street School Advisor Appointments:

| | | |
|------------------|-----------------|-----------------------|
| Lisa Dingwall | Journalism Club | 2011-2012 School Year |
| Colleen Nizza | Yearbook Club | 2011-2012 School Year |
| Michelle Paterno | Scrabble Club | 2011-2012 School Year |

Salary Advancements:

| | | |
|--------------|--|--------|
| Justin Cobis | To: MA 75 Step 4 From: MA 60 Step 4 | 9/1/11 |
| Martin Faint | To: MA 45 Step 2 From: MA 30 Step Z | 9/1/11 |

Athletic Supervisor, Chaperone, Chain Holder, Timekeeper and Announcer :

The following individuals may cover the above positions:

| | | |
|-------------------|--------------------|---------------|
| Victor Guadagnino | Jessica Guadagnino | Louis Vecchio |
|-------------------|--------------------|---------------|

AM Supervision, PM Detention, 1-4 Suspension, Chaperone, Art in Action:

The following individuals may cover any or all of the above positions:

| | | |
|-------------------------|--------------------|----------------------|
| Cheryl Alexander | Luanne Callaghan | Kevin Hewkin |
| Donna Antovel | Crystal Crespo | Lawrence Horowitz |
| Judith Arnone | Lorene Custer | Suzanne Hulme |
| Joan Becht | Richard D'Alsace | Nancy King |
| Mindy Benze | Amy Doucette | Carole Kirchoff |
| Jennifer Berzolla | Darren Dunn | Debra Knaub |
| Kim Birong | Lori Falisi | Ed Kneski |
| Kevin Brennan | Jennifer Galimi | James Korte |
| Robert Brenton | Kathryn Graves | Marisa LaPaz |
| Annette Brewer | Nadine Greenberg | Antonio Lawrence |
| Scott Bunin | Alyson Grossman | Jay Lebowitz |
| Regan Burns | Jessica Guadagnino | David Leone |
| Christopher Butterfield | Chad Haverty | Kathleen Lester |
| Lindsay Lindenbaum | Lydia Perret | Cheryl Mustacchio |
| Salvatore Loverde | Ann Priapi | Lisa Olsen |
| Vincent Maccone | Rebecca Ramsey | Pat Passanante |
| Carol MacQuarrie | Kristen Realander | Rae Pembroke |
| Christopher Malanga | Michelle Reed | Edward Tholl |
| Louise Meyer | John Rossetti | Jane Tully |
| Robert Mills | Betsy Ruotolo | Cheryl Walsh-Edwards |
| Frank Minucci | Denise Stevenson | James Walter |
| Matthew Moorman | Allen Taylor | |
| Frank Amitrano | Maxine Stokley | |
| Anna Crescimanno | Jonathan Siegal | |

Workers' Comp. Leave of Absence:

| | | |
|----------------|------------------------------|------------------|
| Marisa Macchio | Teacher-Music High School | 9/28/11-10/14/11 |
|----------------|------------------------------|------------------|

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2.) Civil Service Personnel Recommendations:

The Superintendent of Schools recommends the following personnel actions:

| Name: | Title | Date |
|---------------------------------|--|-----------------------|
| <u>Change in Status:</u> | | |
| Hanna Matula | To: P/T Custodian Worker I From: Substitute Custodian | 10/12/11 |
| <u>Appointments:</u> | | |
| Colleen O'Brien | Substitute School Bus Driver | 2011-2012 School Year |
| Tina Louise Robinson | Substitute School Monitor | 2011-2012 School Year |
| Anna Crescimanno | Substitute Teacher Aide | 2011-2012 School Year |
| Stephanie Dubois | Substitute Teacher Aide | 2011-2012 School Year |
| Meredith Goode | Substitute Teacher Aide | 2011-2012 School Year |
| Carla Hanson | Substitute Teacher Aide | 2011-2012 School Year |
| Robert Inzalaco | Substitute Teacher Aide | 2011-2012 School Year |
| Deanna Jakubowsky | Substitute Teacher Aide | 2011-2012 School Year |
| Laura LeGrady | Substitute Teacher Aide | 2011-2012 School Year |
| Robert Meraglia | Substitute Teacher Aide | 2011-2012 School Year |
| Carol Mishkin | Substitute Teacher Aide | 2011-2012 School Year |
| Evan Philcox | Substitute Teacher Aide | 2011-2012 School Year |
| Gregory Sanders | Substitute Teacher Aide | 2011-2012 School Year |
| Courtney Shaw | Substitute Teacher Aide | 2011-2012 School Year |
| Patricia White | Substitute Teacher Aide | 2011-2012 School Year |
| Mary Yarusso | Substitute Teacher Aide | 2011-2012 School Year |

AM Supervision, PM Detention, 1-4 Suspension, Chaperone, Art in Action

The following individuals may cover any or all of the above positions:

| | |
|------------------|------------------------|
| David Banks | Charisse Clairborne |
| Dawn Bozuhoski | Kristina Delaney |
| Bernice Brown | Margaret Dilworth |
| Karen Carrick | Brenda Flood-Childress |
| Joan Heppner | Patricia Skura |
| Judith Pfoertner | Bill Tolliver |
| John Potter | Cheryl Trent |