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MINUTES
BOARD OF EDUCATION
Regular Meeting – November 8, 2011
High School Cafeteria

NOT BOARD APPROVED

PRESENT: President, Mrs. Ann Cotten-DeGrasse; Mr. Jeffrey Falisi; Mr. William Hsiang; Mrs. Amelia Lantz; and, Mrs. Kimberly Ligon.

LATE: Mr. Gregory Meyer.

ABSENT: Mr. Timothy Griffing.

ALSO PRESENT: Ms. Nancy Carney, Mr. Sam Schneider, Dr. Lois Etzel, and Mr. Joseph Ogeka, Jr.

Board President, Mrs. Cotten-DeGrasse, called the meeting to order at 6:17 p.m.

Call to Order

A motion was made by Mrs. Ligon, seconded by Mr. Hsiang, to recess to Executive Session for discussion involving current litigation and for discussion involving the proposed sale of real property, and the employment history of a particular person.

Recess to
Executive Session

Yes 5 No 0
Motion Carried.

The Board of Education recessed to Executive Session at 6:18 p.m.

Mr. Meyer arrived at 6:28 p.m.

A motion was made by Mr. Hsiang, seconded by Mrs. Ligon, to return to open session.

Return to
Open Session

Yes 6 No 0
Motion Carried.

The Board of Education returned to open session at 7:15 p.m.

A brief recess followed.

The meeting resumed at 7:20 p.m. with the pledge of allegiance to the flag.

Pledge of Allegiance

There were about 20 other people in attendance.

ALSO PRESENT: Mrs. Barbara O’Kula.

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A motion was made by Mr. Hsiang, seconded by Mr. Meyer, to adopt the published agenda.

Adoption of
Published Agenda
-Approved

Yes 6 No 0
Motion Carried.

There were no comments made by the community related to Agenda topics only.

Community Comments

A motion was made by Mrs. Lantz, seconded by Mr. Hsiang, to approve the following:

CONSENT AGENDA
-Approved

CONSENT AGENDA

Personnel

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Professional Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

RESOLVED, that on the recommendation of the Superintendent of Schools, the following Civil Service Personnel recommendations be approved per Supplemental File Personnel Report and are subject to Board Policy #9310:

(AS PER THE ATTACHED SHEETS)

Yes 6 No 0
Motion Carried.

A motion was made by Mr. Meyer, seconded by Mr. Hsiang, to approve the following resolution:

Approval of Tax Levy
For Library Operating
Budget and for School
Purposes Including
Library Debt
-Approved

WHEREAS, the voters approved a contract for library services between the Riverhead Central School District and the Riverhead Free Library, be it

RESOLVED, that the tax levy for the 2011-2012 school year for the Riverhead Free Library contract services be set at \$3,061,107 for the Townships of Riverhead, Southampton and Brookhaven, and

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WHEREAS, the voters approved a contract for library services between the Riverhead Central School District and the Baiting Hollow Free Library, be it

RESOLVED, that the tax levy for the 2011-2012 school year be set at \$11,600 for the Baiting Hollow Free Library contract services for the Townships of Riverhead, Southampton and Brookhaven, and

WHEREAS, the Riverhead Central School District has determined that amount of State aid and other estimated local revenues to be applied toward the 2011-2012 budget and has determined that the amount of total tax levy including library debt for the 2011-2012 school year to be \$86,794,515; and

WHEREAS, for the 2011-2012 school year, the STAR program will pay portions of the levy that normally would be borne by the property tax, be it

RESOLVED, that the Board of Education of the Riverhead Central School District approves a school tax levy in the amount of \$86,794,515 for the Townships of Riverhead, Southampton and Brookhaven, offset by the actual amount received to STAR.

Yes 6 No 0
Motion Carried.

A motion was made by Mrs. Ligon, seconded by Mr. Meyer, to approve the following resolution:

Declaration of
Surplus Property
-Tuthills Lane
-Approved

WHEREAS, in 1965 the Riverhead Central School District acquired a vacant parcel approximately 27 acres in size located on Tuthills Lane, Aquebogue for a potential elementary school site; and

WHEREAS, according to New York State Education Department's standards for elementary schools in grades K-6, Riverhead's elementary schools sites, with the exception of Roanoke Avenue Elementary School, have the potential to accommodate an enrollment increase of 50% if the buildings are expanded;

NOW THEREFORE, BE IT RESOLVED, that the Tuthills Lane District owned property, Suffolk County Tax Map Number 0600-046.00-03.00-005.000, is hereby declared surplus of the District's needs, and

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BE IT FURTHER RESOLVED, that the District shall take steps to sell the property, in the best interest of the District, including but not limited to the separate sale of the development rights and the real property, with funds resulting from the sale to be utilized in accordance with law.

Yes 6 No 0
Motion Carried.

A motion was made by Mr. Hsiang, seconded by Mr. Falisi, to approve the following resolution:

WHEREAS, on October 4, 2011, responses to RFP 2012-116 *School Physician Services* were received and reviewed by District administrators and staff, and

WHEREAS, proposals submitted by Dr. Bellamy Brook and First Choice Medical PLLC were deemed the most responsive and responsible, therefore,

BE IT RESOLVED, that Dr. Bellamy Brook be appointed Chief Medical Officer for the Riverhead Central School District for the remainder of the 2011-2012 school year, with specific responsibility to provide medical services as detailed in his proposal as related to the medical care of the students of the Riverhead Central School District, and

BE IT FURTHER RESOLVED, that First Choice Medical be appointed by the Board of Education to have specific responsibility to provide medical services as detailed in its proposal as related to the medical care of the employees of the Riverhead Central School District, and,

BE IT FURTHER RESOLVED, that the Board of Education hereby approves contracts between the District and each of the two aforementioned parties; and, authorizes the President of the Board of Education and the Superintendent of Schools to execute such contracts on the District's behalf.

Approval of School
Physician Services
-Dr. Bellamy Brook and
First Choice Medical
-Approved

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In a discussion that followed, Mr. Meyer requested that the Board explore the benefits of looking at physicians that specialize in certain areas as many other school districts already have. For example, a district physician who oversees everything and another doctor for staff physicals and drug testing. Much appreciation was also extended to Dr. Lao for his work of many, many years for the District.

Yes 6 No 0
Motion Carried.

A motion was made by Mr. Hsiang, seconded by Mr. Meyer, to approve the following resolution:

Contracts
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District approves the Special Education Services Contracts as required by Education Law Section 3602-c for the provision of related services for parentally placed students with disabilities effective September 1, 2011 through June 30, 2012; and, authorizes the President of the Board of Education to sign such contracts for the following school districts:

Patchogue-Medford Union Free School District
Southampton Union Free School District

Yes 6 No 0
Motion Carried.

A motion was made by Mr. Meyer, seconded by Mrs. Ligon, to approve the following resolution:

Annual Membership
Dues
-NYSSBA
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District approves the expenditure of \$10,635 to the New York State School Boards Association for membership dues for the calendar year 2012 (Membership dues for the year 2012 shall be frozen at the amount member boards paid in 2011).

Yes 6 No 0
Motion Carried.

A motion was made by Mr. Hsiang, seconded by Mr. Falisi, to approve the following resolution:

Out of State/Overnight
Field Trip

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RESOLVED, that the Board of Education of the Riverhead Central School District approves the field trip request of the Riverhead High School Chamber Orchestra, Jazz Ensemble, and Chamber Choir (84 students) to perform in the competition, *Music in the Parks*, on April 20-21, 2012 at Busch Gardens in Williamsburg, Virginia. Total cost to the District is \$465 for substitute teachers.

-Approved

Yes 6 No 0
Motion Carried.

A motion was made by Mrs. Ligon, seconded by Mr. Meyer, to approve the following resolution:

Donation
-Approved

RESOLVED, that the Board of Education of the Riverhead Central School District accepts the contribution from MSG Varsity in the amount of \$1,000 for payment to cover part of the stipend for the Riverhead High School advisor for the MSG Varsity Club for the 2011-2012 school year; and

BE IT FURTHER RESOLVED that the Board of Education of the Riverhead Central School District hereby authorizes a budgetary increase to the budget line of A2850-132-99-1000 in the amount of \$1,000.

Yes 6 No 0
Motion Carried.

In recognition of School Board Recognition Week (October 31-November 4, 2011), on behalf of Central Administration, Ms. Carney expressed appreciation to the Board for all they do for the children and the community. Having spent five days at the NYSSBA Convention in Buffalo on October 27-30, being stuck in inclement weather, and difficulty in getting home, everyone participated in days of rigorous workshops dedicated to learning and understanding the challenges we are faced with. She acknowledged the tireless work they put into the job and just how very much we appreciate them. Representatives of the Riverhead Administrators Association, R.C.F.A., and Teaching Assistants Unit followed suit with tokens of appreciation and thanked the Board for the difficult decisions they make, all the weekends, all the nights, all the phone calls, all the activities they attend that takes them away from home, as well as, congratulations on getting the bond passed which they championed.

*School Board
Recognition Week*

Additional announcements are:

District News

- Riverhead Central School District is one of nine school districts on Long Island named to the College Board's second annual AP District Honor Roll.
- In lieu of a costume parade to celebrate Halloween, the 3rd and 4th grade students at Riley Avenue Elementary School held a Walk-A-Thon to help raise funds for the *Trinca* Family in a project called "Riley Gives Back" to the community. The family suffered a tragic loss when the mother and son lost their lives in a horrific car accident last month.
- Another "Riley Gives Back" event included the collection of more than 75 coats by the Before School Child Care children which were delivered to area churches.
- In a new initiative this year, Riverhead High School Seniors, Alexandra Brown and Kerrysha Pittman, joined 72 other young people from New York City, Brooklyn, Albany, Long Island, Oregon, New Jersey and Pennsylvania for a week-long bus tour down the East coast to Atlanta that focused on black colleges and universities along the way.
- Today was Superintendent's Conference Day for secondary teachers when they were provided with professional development and focused on curriculum and better understanding of content areas.
- Upcoming events are:
 - The RFCT Musical, "Hello Dolly" will be on November 11, 12, 18 and 19 @ 8:00 p.m. in the Charles Cardona Auditorium at the Riverhead High School. There will be a matinee on November 3 @ 2:00 p.m. at the same location.
 - A fundraiser for the *Timpone* Family will be held on November 10th from 7:00-10:00 p.m. at The Eagle's Landing at the Calverton Links Golf Course in Calverton for 4th grade student, Christopher Timpone, who was recently diagnosed with Ewing's Sarcoma. She hopes the community will rally to help with the substantial costs of medical procedures.
 - Reminder: November 11th is Veterans' Day and schools will be closed...do something special to remember our veterans and the sacrifices that they and their families have made for our country.

- Three of our schools – Phillips, Pulaski and the High School- have been cited as “Schools in Need of Improvement”. Many schools on Long Island did not make AYP this year due to the change in cut scores last year. The District will analyze data and target instructions to meet proficiency.

Mrs. Elizabeth Scaduto, K-12 Director of ESL, gave a Power Point presentation and overview of English for Speakers of other Languages (ESL) and Bilingual Programs. The District’s mission statement is to have all students reach their goals and achieve their aspirations. Our programs are guided by:

ESL Presentation

- Federal Title III and Other Regulations
- New York State CR Part 154 Regulations
- District Policies
- School District Needs

An *identification process* determines which students are English Language Learners. There is a home language questionnaire; a native language interview to see if more than one language is spoken in the home and the student is truly bilingual); a LAB-R (Language Assessment Battery-Revised for initial English proficiency assessment); a New York State English as a Second Language Achievement Test (NYSESLAT) for annual English proficiency assessment; and, the only way for a student to not qualify is to meet the level of English Proficient to exit services in the State of New York. The goal of any bilingual program is to help children learn English and maintain their native language. In New York State, ESL instruction must take place within the school day...parents can opt-out of bilingual classes but cannot opt-out of ESL instruction. There are over 28 languages in the District which is a tremendous resource for us. Total ESL enrollment has increased from a total of 381 in February 2007 → 600 as of November 2011. Current programs for English Language Learners include:

- ESL classes in K-12
- Dual language at Phillips Avenue Elementary School (a successful bilingual program that is making great strides)

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- Transitional bilingual classes at both Roanoke and Phillips Avenue Schools
- Read 180 at Pulaski and the Middle School
- High School sheltered instruction in core content areas

Our students will be better prepared for the multilingual world in which we live and will have greater opportunities in high school, college, and in the global job market.

The presentation is made part of the Supplemental File of the Minutes.

Currently in his fourth year as a Board member, Mr. Meyer thanked everyone for their recognition of the Board of Education. It has been one of his greatest pleasures to serve the children of this school district.

Opportunity for Board Members

On behalf of the Board of Education, Mrs. Cotten-DeGrasse thanked everyone for the gifts and kind words of appreciation. She also announced that the establishment of an educational foundation in partnership with members of the Board of Education is anticipated to be up and running by January/February 2012. Such foundations are non-profit organizations established to provide resources for their local public school districts and are governed by their own board of directors. If you know of anyone who has expertise in legal, accounting, or fundraising, please contact her.

There were no comments made on part of the R.C.F.A.

Opportunity for R.C.F.A.

There were no additional comments by members of the community.

Community Comments

A motion was made by Mr. Meyer, seconded by Mrs. Ligon, to recess to executive session.

Recess to Executive Session

Yes 6 No 0
Motion Carried.

The Board of Education recessed to executive session at 8:05 p.m.

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A motion was made by Mr. Hsiang, seconded by Mrs. Ligon, to return to open session.

Return to
Open Session

Yes 6 No 0
Motion Carried.

The Board of Education returned to open session at 8:43 p.m.

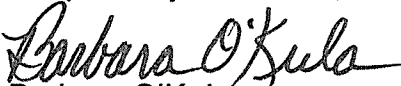
A motion was made by Mr. Hsiang, seconded by Mrs. Ligon, to adjourn the meeting.

Adjournment

Yes 6 No 0
Motion Carried.

The meeting adjourned at 8:44 p.m.

Respectfully submitted,


Barbara O'Kula
District Clerk

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Personnel

1.) Professional Personnel Recommendations:

Appointments:

Margaret McKinney	Home Instructor	10/24/11-6/22/12
James Lull	Substitute Teacher	2011-2012 School Year
Megan Minutillo	Substitute Teacher	2011-2012 School Year
Sharyn Serrano	Substitute Teacher	2011-2012 School Year
Pamela Bell	Substitute Nurse	2011-2012 School Year
Deborah Bender	Substitute Teaching Assistant	2011-2012 School Year
Lauren Berry	Substitute Teaching Assistant	2011-2012 School Year
Lauren Boden	Substitute Teaching Assistant	2011-2012 School Year
Jesse Fields	Substitute Teaching Assistant	2011-2012 School Year
Patricia Hyte-Klotz	Substitute Teaching Assistant	2011-2012 School Year
Doreen Scott	Substitute Teaching Assistant	2011-2012 School Year
Alyssa Shauger	Substitute Teaching Assistant	2011-2012 School Year
Kendra Stevenson	Substitute Teaching Assistant	2011-2012 School Year

Homework Help and Enrichment Program:

The following individuals may cover the above position:

Arthur Apicello	Joanne Hess	Alicia O'Connor
Ilene Brennan	Timothy Page	Colleen Richardson
Ilene Chafetz	Victoria Perrone	James Schaefer
Emily Chizever	Catherine Kent	Stacy Seal
Brian Cunningham	Jill Kent	Maricia Sidik
Tara Cunningham	Christine Kestler	Troy Sidik
Cindy D'Acunto	Jill Kruger	Brenda Simonetta
Suzanne Delaney	Juliet Lake-Carlson	Jeanne Stearns
Sharon DiGiuseppe	Keith Maguire	Maria Toth
Linda Dowd	Beatrice Marcucci	Susan Trafford
Lisa Falco	Fran Marsicovertere	Kim Vengilio
Wendy Finter	Lauren McDonald	Gregory Wallace
Gina Florentino-James	Beth Menis	Natacha Volcy
Margaret Gaare	Theresa Messina	Claire Yannacone
Melissa Haupt	Rita Moloney	Megan Zureck
Deborah Hermann	John Nobile	

Athletic Supervisor, Chaperone, Chain Holder, Timekeeper and Announcer:

The following individuals may cover the above positions:

Andrew Aleksandrowicz	Peter Hansen	Brian Meindel
Frank Amitrano	Robert Lum	Christopher Nese
Lauren Boden	Florence Ofrias	Raffaella Pembroke
Jerry Duvall	Stephanie Orfina	Evan Philcox
Louis Vecchio	Thomas Zay	

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AM Supervision, PM Detention, 1-4 Suspension, Chaperone, Art in Action:

The following individuals may cover any or all of the above positions:

Arthur Apicello	Joanne Hess	John Nobile
Michelle Baumann	Catherine Kent	Alicia O'Connor
Ilene Brennan	Jill Kent	Colleen Richardson
Linda Campo	Christine Kestler	James Schaefer
Ilene Chafetz	Jill Kruger	Stacy Seal
Emily Chizever	Juliet Lake-Carlson	Maricia Sidik
Tara Cunningham	Keith Maguire	Troy Sidik
Cindy D'Acunto	Beatrice Marcucci	Brenda Simonetta
Lisa Falco	Fran Marsicovertere	Jeanne Stearns
Wendy Finter	Lauren McDonald	Maria Toth
Margaret Gaare	Beth Menis	Susan Trafford
Melissa Haupt	Theresa Messina	Kim Vengilio
Deborah Hermann	Rita Moloney	Megan Zureck

2011-2012 Coaching Appointments:

Ralph Pepe	Boys' Lacrosse Varsity Asst	2011-2012 School Year
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Club Advisor:

Lucas Fifield	Chess Club	2011-2012 School Year
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AM Supervision, PM Detention, 1-4 Suspension, Chaperone, Art in Action:

The following individual may cover any or all of the above positions:

Diane Tuthill		2011-2012 School Year
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611 Grant 2011-2012-Athletics for the Challenged:

Jill Tapper	Tim Page	(not to exceed total 35 hrs)
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Early Morning Program Teaching Assistants:

Acenah Foulkes	Laura Lobiak	2011-2012 School Year
Dorothy Fraser	Debbie Masterson	
Gail Kappenberg	Pamela Owen	

Unpaid Child Care Leave of Absence:

Linda Wallace	Teacher	1/9/12-1/31/12
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Cinderella Drama Production

James Schaeffer	(not to exceed 63.5 hrs)
Marguerite Volonts	(not to exceed 8.5 hrs)
Dianne Tuthill	(not to exceed 48.5 hrs)

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2.) Civil Service Personnel Recommendations:

Appointments:

The Superintendent of Schools recommends the following personnel actions:

Name:	Title	Date
Robert Meraglia	Substitute School Monitor	10/20/2011-6/30/12
Brandon Spellman	Substitute School Monitor	10/20/2011-6/30/12
Lauren Boden	Substitute Teacher Aide	2011-2012 School Year
Patricia HYTE-Klotz	Substitute Teacher Aide	2011-2012 School Year
Kendra Stevenson	Substitute Teacher Aide	2011-2012 School Year
Samba Traore	Substitute Teacher Aide	2011-2012 School Year
Suzanne Young	Substitute Teacher Aide	2011-2012 School Year
Hannah Kulp	Student Worker Level 1	2011-2012 School Year

Change in hours:

Denise Gillies	Special Education Aide	9/1/2011
Kathy Lynch	Special Education Aide	9/1/2011
Daisy Peters	Special Education Aide	9/1/2011
Victoria Smith	Special Education Aide	9/1/2011

Temporary Assignment:

Michael Gilbert Jr.	From: Custodial Worker I To: Head Custodian (<i>Covering for F. Sciarratta</i>)	10/18/11-11/18/11
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Request for Unpaid FMLA:

Noel Ehlers	School Bus Driver	10/27/11-11/22/11
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Request for Unpaid Leave:

Kathleen Timpone	Special Education Aide	10/19/11-1/31/12
Shannon Ruland	Special Education Aide	11/3/11-11/18/11