



RIVERHEAD CENTRAL SCHOOL DISTRICT



ROLES AND RESPONSIBILITIES OF BOARD AND SUPERINTENDENT

Board of Education	Superintendent
Standard Governance	
Adopts new policies and reviews existing policies	Recommends and implements Board Policy
Plans and sets organizational and annual Board Goals	Plans and sets Superintendent's Goals and develops action plans
Seeks opportunities for Board growth and development through self-assessment	
Adopts standards for the conduct of school board meetings and business. Board president officiates board meetings.	Serves as a resource
Administration	
Hires the Superintendent	Implements commissioner's regulation and law
Appoints school staff and grants tenure	Recommends school staff for appointment and for tenure
Evaluates the Superintendent	Ensures the evaluation of staff
Provides guidelines for negotiations and approves Collective Bargaining Agreements	Meets and negotiates with recognized employee units based on the parameters set by the Board of Education and administers unit contracts
Fiscal	
Adopts the budget	Recommends budgetary priorities based on discussion with the Board of Education
Approves construction projects, scope and propositions including site acquisitions	Makes recommendation as to construction, renovation and education specifications for school buildings
Receives reports on facilities management	Provides for assurances in facility management by ensuring proper delegation of responsibilities for maintenance and purchase of supplies and equipment
Develops policy on use of facilities	Implements policies and writes regulations on the use of facilities
Educational	
Establishes educational philosophy, goals and objectives at the instructional level	Provides leadership to the Board and staff in the continuous development, implementation, and evaluation of the instructional program
Adopts changes in the educational program	Recommends additions or changes in the educational program
Evaluates and approves educational programs by regularly reviewing student achievement data and performance	Organizes a planned program of curriculum evaluation and improvement for presentation to the Board of Education for approval. Keeps the board informed of status, progress and development in these areas.
School Community Relations	
Support and adopt a communication program	Recommends and executes communication program
Maintains an awareness of community values, concerns, and interests	Informs and communicates school programs and activities to the community

The mission of the Riverhead Central School District is to inspire and academically empower all students to become tomorrow's leaders by: developing their unique gifts and potential; providing an environment that fosters integrity, creativity, and respect; and, ensuring that our students become successful, contributing citizens in a global community.