

RIVERHEAD CENTRAL SCHOOL DISTRICT
Section 1000 - COMMUNITY RELATIONS
1400 PUBLIC COMPLAINTS

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The Board of Education recognizes the right of community members to register individual or group concerns regarding instruction, District programs, materials, operations, and/or staff members. The main goal of the District is to resolve such concerns specifically with only the parties involved, whenever possible.

Public complaints about the school District will be directed to the proper administrative personnel. Complaints about specific classroom practices shall be directed to the teacher concerned. If the matter is not settled satisfactorily, the complainant shall then contact the Building Principal; if there is no resolution on this level, the Superintendent of Schools or his/her designee shall be contacted. The Superintendent shall refer the issue to the Board for final resolution, if necessary.

All matters referred to the Superintendent and/or the Board shall be in writing. Concerns registered directly to the Board as a whole or to an individual Board member shall be referred as soon as is reasonably possible to the Superintendent for investigation, report, and/or resolution.

Adoption date: January 24, 2012

RIVERHEAD CENTRAL SCHOOL DISTRICT



**Riverhead Central School District
Board Policies**

Section 1000 – Community Relations
Sub Section 1400 – Public Complaints
Adopted: January 24, 2012

Complaints About School Personnel

Date

Name of person filing complaint:

Address of person filing complaint:

Telephone number of person filing complaint:

Name of Riverhead CSD employee against whom you wish to file a complaint:

Description of complaint: (use other side if more space is needed)

Signature of person filing Complaint